



TAMIL NADU POLLUTION CONTROL BOARD

Proc. No. TNPCB/OCMMS/F. No. 6517 /2017-1 Dated: 4.7.2017

Sub: TNPCB - Inspection Procedure for processing of authorization under Hazardous & Other Wastes Rules, 2016 - Issued - Regarding.

The Hazardous and Other Waste (Management and Transboundary Movement) Rules, 2016, was notified by the Ministry of Environment, Forest and Climate Change, Government of India. The rule defines hazardous waste and lays down specific guidelines for the storage, recycling, transportation and disposal. As per the rules, the generator of hazardous waste is responsible for its treatment and disposal. TNPCB is granting authorization for handling the hazardous wastes.

1. Industries generating hazardous wastes shall have to obtain AUTHORISATION under Rule (6) of the Hazardous and Other Wastes (Management and Transboundary Movement) Rules, 2016.
2. Tamil Nadu Pollution Control Board (TNPCB) has made provision in OCMMS module for online filing of application seeking AUTHORISATION under Hazardous and Other Wastes (Management and Transboundary Movement) Rules, 2016.
3. Existing industry users having "User ID" and "Password" obtained already by using CONSENT MANAGMENT APPLICATION have to use the same user ID and password and login into their respective account. There is **no need for INDUSTRY REGISTRATION again** for existing industry user to file HWA applications in OCMMS. The **Registration in OCMMS is ONE TIME only for the industry**. All the applications for **Consent and HW-Authorisation have to be submitted using the same user Id only** all the time through OCMMS.

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4. New industry users (who have not yet registered in OCMMS before) shall first register in OCMMS of TNPCB through web portal - tnocmms.nic.in to obtain one time "User ID" and "Password".
5. Steps to access Hazardous Waste Application Module:-
 - a) "Online Hazardous Waste Authorisation Application Receipt and Processing Module" can be accessed by clicking Waste Management Tab in OCMMS of TNPCB.
 - b) Click on Waste Management Tab in OCMMS of TNPCB for applying for hazardous waste authorisation.
 - c) Then, click on "Apply for Authorisation" and select on "Hazardous Waste".
 - d) On selection of "Hazardous Waste", Hazardous Waste Application screens will open for entry.
6. Hazardous Waste Application Module consists of the following **Tabs** namely:-
 - a) General Details
 - b) HW Generation Details
 - c) HW Generators
 - d) TSDF operators
 - e) Recyclers/Pre-processors/Co-processors/Users
 - f) Documents (as enclosed)

for entry of details of generation, handling and scientific disposal of hazardous wastes with necessary attachments of documents.

7. Enter the details required in the application form-screens for obtaining the Hazardous Waste Authorisation.
8. While entering the details, the industry can use the "In progress" button and save the application at any point of time. This will enable the saving of the data entered and will be available for future filling of application.



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9. All the mandatory items (*) have to be filled in for submission of application.
10. On successful entry of all the tabs and attachment of scanned copies of the documents, select "**Complete**" and "**Save**" buttons to apply for hazardous waste authorisation.
11. After filing of the application to concerned District office, in case the application is returned to the industry, industry has to click "**Waste Management**" tab after login and check whether the application is returned for any clarifications.
12. The above procedure highlighted shall be followed to track the status of HW applications..
13. If the Authorisation is required for the **Generators**, HW Generators screen details alone shall be filled on selection of , "Yes" in the screen and the details shall be filled in accordingly.
14. If the Authorisation is required for the **TSDF operators**, TSDF operators screen details alone shall be filled on selection of , "Yes" in the screen and the details shall be filled in accordingly.
15. If the Authorisation is required for the **Actual users (Recyclers/Pre-processors/Co-processors/Users)**, Actual users (Recyclers/Pre-processors/Co-processors/Users) screen details alone shall be filled on selection of , "Yes" in the screen and the details shall be filled in accordingly. In case of Actual users, passbook will be issued by the Board along with Authorisation for maintaining records of Hazardous and Other wastes purchased by the Actual users.
16. On receipt of application by the DEE concerned, he shall immediately forward the application to the AEE/AE concerned for scrutiny of the application for its completeness. The AEE/AE concerned shall scrutinize the application received online and furnish the deficiency in the application in complete shape to DEE.
17. The DEE shall check the scrutiny and return the application online to the industry indicating deficiencies in the application details if any, documents to be

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attached or get clarification without returning the application if minor information are required. **In case of deficiencies in the application form submitted, DEE shall return the application to industry specifying the deficiency at one stroke within 7 days of receipt of application** The industry shall resubmit the application after correcting the deficiencies or provide the clarification as the case may be. The DEE shall return the application noting all the defects in the application and **return the application to industry only once.**

18. On the receipt of complete application with all enclosures, inspection of site shall be done by the Engineer concerned according to the power delegated.
19. After inspection is carried out, any incorrect information provided by industry in the application, the DEE shall return the application **within 24 hours** of inspection and obtain the correct information through online.
20. **In case, the details furnished by the industry in the application is found correct on inspection, the Engineer concerned shall submit the inspection report (Enclosed) within 24 hours of inspection without fail.**
21. The hard / soft copy of the approved signed authorisation order shall be sent within 24 hours of approval.

All the Engineers are instructed to strictly follow the procedures

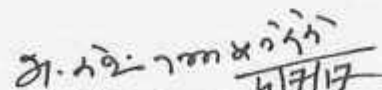
- Enclosure:** 1. List of documents to be attached
2. Inspection report format

Sd/xxxx
Member Secretary.

To:

1. All ACEEs/JCEEs in Board Office
2. All JCEE (M)
3. All DEEs

Copy to: PA to Chairman / MS
Copy to: File


For Member Secretary



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LIST OF DOCUMENTS TO BE ATTACHED ALONG WITH APPLICATION FORM

- Covering Letter
- List and Quantity of Raw Materials Used
- List and Quantity of products manufactured
- Manufacturing process and source of generation of Hazardous waste
- Copy of Agreement made with the TSDF
- Copy of the latest consent order/renewal issued



Tamil Nadu Pollution Control Board Inspection Report of units generating/handling Hazardous Wastes Generator

1	a	Name and Designation of the Inspecting Officer			
	b	District Office			
2	a	Date of receipt of Application of Authorisation			
	b	Date of Inspection			
3	a	Name of the Industry			
	b	Location of the Unit :			
		(i) S.F. No			
		(ii) Village			
		(iii) Taluk			
		(iv) Revenue District			
		(v) Local Body			
c	Factory address: :				
	1, NSK Road, Arumbakkam, Chennai -				
4	Date of Commissioning				
5	Total Gross Fixed Assets(Rs In Lakhs)				
6	a	Category-Classification			
	b	Type of the industry			
7	a	Name and Designation of the Occupier			
	b	Name of the Industry's representative accompanying during inspection			
8	i)	Hazardous waste handling/generation ?			
	ii)	Applied for Authorisation ?			
9	Details of HWA issued status:				
	Date of Application for HWA	HWA Type	Authorisation No	Issued date	Valid date

10	Hazardous Waste quantity generated and waste Type, Storage and Disposal				
Schedule/Name of the Processes	Name of Hazardous Waste (with category No)	Quantity with unit	Waste Type	Waste Storage	Waste Disposal

11 Description of Source of generation of waste:

Name of Hazardous Waste (with category No)	Source of generation of waste	Physical status	Quantity stored at any time	Quantity accumulated as on 31st March

12 a) Activities for which the issue of Authorisation may be considered::

Schedule / Name of the Processes	Name of Hazardous Waste (with category No)	Quantity with unit	Activities for which the issue of Authorization may be considered

12 b) Accumulated quantity of each waste for which Authorization require to be issued for disposal (To indicate as conditions) if any

13 a) Generator of Hazardous waste?

b) Products and By products manufactured per Annum

c) Manufacturing process with sources of HW generation

d) Details of characteristics and management of wastes within the plant:

	Schedule / Name of the Processes	Name of Hazardous Waste (with category No)	Quantity with unit	Characteristics of each waste	Details of utilization within the plant such as SLF,etc	If not utilised within the plant, provide details of what is done with this waste	Details of arrangements for transportation to actual users/ TSDF	Details of the environmental safeguards and environmental facilities provided for safe handling
c)	Hazardous and other wastes generated from storage of hazardous chemicals as defined under the Manufacture, Storage and Import of Hazardous Chemicals Rules, 1989							
14 i)	TSDF operator ?							
15 a)	Recyclers or pre-processors or co-processors or actual users of hazardous or other wastes?							
16	Details of Consents/Renewals issued status:							
	Date of Application	Consent application(Consents/Renewals)		Issued date	Valid date	Status and reason for pending if not issued		
17	Compliance of conditions of Authorisation issued :							
18	Any other information::							
19	Specific recommendation on the issue of Hazardous waste Authorisation:							
								(Name and Designation of inspecting officer)