

THE TAMIL NADU WATER (PREVENTION  
AND CONTROL OF POLLUTION) RULES, 1983  
(G.O. No. 2, Environment Control,  
dated 20th September 1983)

NO. ENV A-245 1983 In pursuance of the power

**THE TAMILNADU WATER  
(PREVENTION AND  
CONTROL OF POLLUTION)  
RULES, 1983**

may be called the Tamil Nadu Water (Prevention and  
Control of Pollution) Rules, 1983.

(2) They shall come into force at once.

2. Definitions - In these rules, unless the context  
otherwise requires -

(a) "Act" means the Water (Prevention and Control of  
Pollution) Act, 1974 (Central Act 6 of 1974);

(b) "Board" means the Tamil Nadu Pollution Control  
Board constituted under Section 4;

(c) "Chairman" means the Chairman of the Board.

**THE TAMIL NADU WATER (PREVENTION  
AND CONTROL OF POLLUTION) RULES, 1983  
(G.O. Ms. No. 2, Environment Control,  
dated 26th September 1983)**

**NO. SRO A-236 (a)/83.-** In exercise of the powers conferred by section 64 of the Water (Prevention and Control of Pollution) Act, 1974 (Central Act 6 of 1974), the Governor of Tamil Nadu, after consultation with the Tamil Nadu Pollution Control Board, hereby makes the following rules, namely :-

**CHAPTER - I**

**PRELIMINARY**

**1. Short title and commencement :-** (1) These rules may be called the Tamil Nadu Water (Prevention and Control of Pollution) Rules, 1983.

(2) They shall come into force at once.

**2. Definitions :-** In these rules, unless the context otherwise requires -

(a) "Act" means the Water (Prevention and Control of Pollution) Act, 1974 (Central Act 6 of 1974):

(b) "Board" means the Tamil Nadu Pollution Control Board constituted under Section 4;

(c) "Chairman" means the Chairman of the Board;

(d) "Committee" means a committee constituted under sub-section(1) of Section 9.

(e) "Form" means a Form set out in Schedule 1;

(f) "Government" means the Government of Tamil Nadu;

(g) "meeting" means a meeting of the Board;

(h) "Member" means a member of the Board and includes the Chairman thereof;

(i) "Member-Secretary" means the member -secretary of the Board;

(j) "Schedule" means a Schedule appended to these rules;

(k) "Section" means a section of the Act,

(l) "State Board Laboratory" means a laboratory established or recognised as such under sub-section(2) of Section 17;

(m) "State Water Laboratory" means a laboratory established or specified as such under sub-section(1) of Section 52;

(n) "Year" means the financial Year.

## **CHAPTER-II**

### **PROCEDURE FOR TRANSACTION OF BUSINESS OF THE BOARD**

**3. Meetings of the Board :-** (1) The time, date and place of the meeting shall be fixed by the member-secretary with the approval of the Chairman:

(2) Seven clear days notice of an ordinary meeting and three clear days notice of a special meeting along with the agenda notes, if any, shall be given by the member-secretary to the members. The notice shall specify the time, date and place of the meeting with the a statement of business to be transacted thereat.

(3) Notice of a meeting may be given to the members by delivering the same by messenger or sending it by registered post to their last known places of residence or business or in such other manner as the member-secretary may, in the circumstances of each case, think fit.

(4) Every meeting shall be presided over by the chairman, and in his absence by any person chosen by the members present from among themselves.

(5) The Board may adjourn from day-to-day or to any particular day and no fresh notice shall be required for an adjourned meeting.

(6) Every question before a meeting shall be decided by a majority of votes of the members present and voting. Voting shall be by raising of hands in favour of the proposal. In case of equality of votes the presiding officer shall have a second or costing vote.

**4. Quorum at the meeting :-** (1) Five members shall form the quorum for any meeting.

(2) If at any time fixed for any meeting or during the course of any meeting, a quorum is not present, the presiding officer shall postpone the meeting and if the

quorum is not present on the expiration of fifteen minutes from such postponement, the presiding officer shall adjourn the meeting to such hour on the following or some other future date as he may fix. No quorum shall be necessary for such adjourned meeting.

(3) No matter which was not on the agenda of the original meeting shall be discussed at for such adjourned meeting

(4) No fresh notice shall be required for such adjourned meeting.

**5. Minutes of the meeting :-** (1) Record shall be kept of the names of the members who attend the meeting and of the proceedings of the meeting in a book to be maintained for the purpose by member-secretary.

(2) The minutes of the previous meeting shall be circulated at the beginning of every succeeding meeting and shall be confirmed and signed by the presiding officer at such meeting.

(3) The proceedings of the meeting shall be open to inspection by any member at the office of the Board during office hours.

**6. Copies of agenda and minutes to be forwarded to Government :-** The member secretary shall send two copies of the agenda for each meeting to the Government. He shall also send two copies of the minutes of the meeting to the Government within seven days from the date on which they are confirmed by the Board.

**7. Maintaining order at the meetings :-** The presiding officer shall preserve order at a meeting and shall have all the powers necessary for the purpose of enforcing his decision.

**8. Order of Business :-** Except with the permission of the presiding officer, no business shall be transacted at any meeting otherwise than in the order in which it is entered in the agenda.

Provided that, if any member disputes the priority accorded for transacting any business, the presiding officer shall be guided by the majority of votes for or against according such priority.

**9. Decisions by circulation :-** In case of an urgency where there may not be sufficient time to convene a meeting, the Chairman may obtain orders of the Board by circulation of papers among the members present at the headquarters of the Board. Such decisions arrived at by circulation shall be placed before the next meeting of the Board for its ratification. Should a difference of opinion arise in the course of such circulation the matter shall not be decided by circulation but shall be placed before the next meeting of the Board.

**10. Implementation of decision :-** In any matter, but not involving any order Sections 25, 26 and 27, which call for any approval, concurrence or clearance by the Government, the mere fact that the Board has passed any resolution would not entitle the chief executive or any other officer or servant or agent of the Board to execute the

same expert after getting such approval, concurrence or clearance by the Government. In all such matters the Board shall be bound by the decision or order of the Government.

**11. Proceedings of the committees:-** (1) The Chairman of the committee or committees shall be nominated by the Board.

(2) A committee shall meet as often as may be necessary and at such place and time as may be fixed by its Chairman.

(3) Meetings of the committees shall be convened and presided over by the Chairman of the committee. In his absence, the meeting shall be presided over by any person chosen by the members present from among themselves.

(4) Three members including the chairman shall form the quorum, for any meeting of the committee.

(5) In the absence of a quorum in any meeting of the committee the next meeting convened shall transact business even without the quorum, provided the Chairman remains present and the decisions thereat shall be treated as duly taken by the committee.

(6) Decisions of committees shall be incorporated in the agenda for the next meeting of the Board.

(7) A committee shall neither pass any resolution nor draw out any minutes but shall submit to the Board its recommendations or report pertaining to the subject or area for which the committee is appointed by the Board.

### CHAPTER - III

#### TERMS AND CONDITIONS OF SERVICE OF THE MEMBERS OF THE BOARD AND OF THE COMMITTEES OF THE BOARD

**12. Salaries, allowance and other conditions of Service of the Chairman :-** The salaries, allowances and other conditions of service of the Chairman shall be such as may be specified by the Government in the order of his appointment or, as the case may be, in the terms of his deputation.

**13. Salaries, allowances and other conditions of service of the member-secretary :-** The salaries, allowances and other conditions of service of the member-secretary shall be such as may be specified by the Government in the order of his appointment or, as the case may be, in the terms of his deputation.

**14. Terms and conditions of service of members of the Board :-** (1) Non-official members of the Board residing in Madras shall be paid an allowance of <sup>1</sup>[(Rs. 150 (Rupees one hundred and fifty only)] per any for each day of the meetings actually attended by them.

(2) Non-official members of the Board not residing in Madras shall be paid an allowance of <sup>2</sup>[Rs. 150 (Rupees one hundred and fifty only)] per day for each day of the meetings actually attended by them. They are also eligible for travelling and daily allowance at such rates as are

- 
1. Substituted for the words "Rs. 50/-" by G.O. Ms. No. 101, E & F dated 6th February 1990.
  2. Substituted for the words "Rs. 50/-" by G.O. Ms. No. 101 E & F dated 6th February 1990.



admissible to grade I Officers of a State Public Sector undertaking in accordance with the rules or orders issued by the Government from time to time :

Provided that in the case of a member of the Tamil Nadu Legislature who is also a member of the Board, the daily and travelling allowance will be admissible to him only when the Legislature is not in session or on production of a certificate by such member that he has not drawn any such allowance for the same journey and halts from any Government source.

(3) The official members of the Board whether residing in Madras or not shall be paid travelling and daily allowance admissible to them in accordance with the travelling allowance rules of the Government.

#### **CHAPTER - IV**

#### **POWERS AND DUTIES OF CHAIRMAN & MEMBER-SECRETARY AND CREATION OF POSTS**

**15. Power and duties of the Chairman :-** (1) The Chairman shall have overall control over the functions of the Board.

(2) Subject to the general financial rules and service rules of the Government, shall have power in respect of the following matters, to the extent such power is not conferred on the member-secretary, namely :-

(i) Appointment of employees of the Board to any post the maximum of the time scale of pay of which exceeds <sup>1</sup>[Two thousand four hundred and thirty-five rupees but does not exceed three thousand and ninety rupees]

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1. Subs. by G.O. Ms. No. 23 Environment Control, dt. 15th April 1987

(ii) Initiation of confidential reports of the member-secretary.

(iii) Awarding of punishment on any employee for whom he is the appointing authority under item (i) of this sub-rule.

(3) The Chairman shall be competent to accord administrative sanction for all estimates relating to schemes which are not likely to cost more than <sup>1</sup>[rupees ten lakhs].

(4) The Chairman shall have power to accept tenders exceeding <sup>1</sup>[rupees five lakhs] but not exceeding <sup>1</sup>[rupees ten lakhs].

(5) The Chairman may exercise such other powers as may be delegated to him, from time to time, by the Board:

(6) The Chairman may undertake tours within India for carrying out the work of the Board or whenever occasioned in the interest of the work of the Board;

Provided that he shall keep the Government and the Board informed of his tours outside the state of Tamil Nadu.

**16. Powers and duties of the member-secretary:-** subject to the overall control of the Chairman, the member-secretary shall exercise the following powers, namely :-

(1) The member-secretary shall be chief executive officer of the Board and shall be responsible for the day-to-day and orderly functioning of the offices of the Board and he shall have all powers necessary therefor.

(2) The member-secretary shall make all arrangements for holding meetings of the Board and its committees.

(3) All orders and instructions of the Board shall be over the signature of the member-secretary or any other officer duly authorised by him in that behalf.

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1. Substituted by G.O.Ms. No.125, Environment & Forests (EC.1), dated 8th August 2013

(4) The member-secretary shall be the custodian of all movable and immovable properties and assets of the Board and shall be responsible for the proper upkeep and maintenance of all of them including vehicles, furniture, fittings and laboratory equipments. He shall also cause to duly maintain all registers, documents and records relating to all such properties and assets.

(5) Subject to the general financial rules and service rules of the Government, the member-secretary shall have power in respect of the following matters, namely :-

(i) Appointment of employees of the Board to any post, the maximum of the time scale of pay of which does not exceed <sup>1</sup>[one thousand five hundred and forty-five rupees].

(ii) Transfer and posting of all employees subordinate to him.

(iii) Sanction of increments, leave including salary in lieu of leave surrendered, travelling allowance, medical expenses and loans and advances to all employees subordinate to him.

(iv) Initiation of disciplinary proceedings against any employee subordinate to him.

(v) Maintenance of confidential reports of employees subordinate to him.

(vi) Awarding of any punishment on any employee for whom he is the appointing authority under item (i) of this sub-rule.

(vii) Sanction of contingent expenditure.

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<sup>1</sup> Subs. for words "one thousand rupees" by G.O.Ms. No. 22 Environment Control dt. 21st August 1985.

(6) The member-secretary shall be competent to settle all bill relating to sanctioned schemes for which there is a provision in the budget:

Provided that any non-recurring expenditure in excess of <sup>1</sup>[rupees three lakhs] shall be incurred only with the prior approval of the Chairman.

(7) The member-secretary shall be competent to accord technical sanction for all estimates.

(8) The member-secretary shall have power to accept tenders not exceeding <sup>1</sup>[rupees five lakhs].

(9) The member-secretary may exercise such other power as may be delegated to him, from time to time, by the Board.

(10) With the approval of the Board, the member-secretary may delegate any of his powers to any officer subordinate to him and may specify the conditions and limitations subject to him which such delegated powers may be exercised :

Provided that powers relating to appointment of employees, awarding of punishments, according technical sanction for any estimate relating to any scheme likely to cost more than <sup>1</sup>[rupees one lakh and sanction of bills of non-recurring expenditure exceeding rupees one lakh shall not be delegated].

(11) The member-secretary may undertake tours within India for carrying out the work of the Board or whenever occasioned in the interest of the work of the Board :

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1. Substituted by G.O.Ms. No.125, Environment & Forests (EC.1), dated 8th August 2013

Provided that he shall keep the chairman, Board and the Government informed of his tours outside the state of Tamil Nadu.

**17. Leave for Chairman and member-secretary :-** The power to grant leave to the Chairman and Member-secretary shall vest with the Government.

Provided that casual leave for the member-secretary may be sanctioned by the Chairman.

**18. Creation and abolition of posts :-** The Board may create such posts as it may consider necessary for the efficient performance of its functions and may likewise abolish any post :

1[(Provided that the Board shall not, without the previous approval of the Government, sanction the creation of any post or appoint any person to, any post if the maximum of the time scale of pay of the post exceeds four thousand and fifty rupees :

Provided further that consultancy on remuneration basis shall not be treated as appointment :

Provided also that in cases where the cost of consultancy exceeds rupees five thousand, the Board shall report the matter of such consultancy to the Government.

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1. First Proviso in rule 18 substituted by G.O. Ms. No. 331 Environment & Forests, dated 5th December, 1988

## **CHAPTER V**

### **TEMPORARY ASSOCIATION OF PERSONS WITH THE BOARD**

**19. Manner and purpose of association of persons with the Board :** - (1) The Board may invite any person, whose assistance or advice it considers useful to obtain in performing any of its functions, to participate in the deliberations of any of its meetings. Such person shall not have the right to vote.

(2) The person associated with the Board under sub-rule (1) shall be entitled to draw such travelling and daily allowance as applicable to a member of the Board of his official or non-official status, as the case may be.

## **CHAPTER - VI**

### **APPOINTMENT OF CONSULTING ENGINEER**

**20. Appointment of consulting engineer.** - For the purpose of assisting the Board in the performance of its functions, the Board may appoint any qualified person to be a consulting engineer for a period not exceeding four months, and assign him such duties as are necessary for the purpose.

Provided that the Board may, with the prior approval of the Government, extend the period of such appointment from time to time :

Provided further that if, at the time of initial appointment, the Board had reason to believe that the services of the consulting engineer would be required for a period of more than four months, the Board shall not make the appointment without the prior approval of the Government.

**21. Power to terminate appointment of Consulting Engineer.** - Notwithstanding anything contained in rule 20, the Board shall have the right to terminate the services of the consulting engineer before the expiry of the specified period if, in its opinion, the consulting engineer is not discharging his duties properly or to the satisfaction of the Board or such a course of action is necessary in the public interest :

Provided that no order terminating the services of the consulting engineer shall be passed except after giving him one month's notice or one month's salary in lieu thereof.

**22. Emoluments of the Consulting Engineer.** - The Board may pay the consulting engineer such emoluments as the Board considers necessary depending upon the nature of the work, the qualifications and experience of the consulting engineer.

Provided that the Board shall not appoint any person to be a consulting engineer without the prior approval of the Government if the emoluments payable to him exceed rupees five thousand per month.

**23. Tours by Consulting Engineer.** - The consulting engineer may undertake tours within the State of Tamil Nadu for the performance of the duties entrusted to him by the Board and in respect of such tours he shall be entitled to such travelling and daily allowances as are admissible to a grade-I officer of a State Public Sector Undertaking in accordance with the rules or orders issued by the Government from time to time. He shall get the prior approval of the member-secretary for his tours.

**24. Consulting Engineer not to disclose information.** - The consulting engineer shall not disclose any information either given by the Board or obtained by him during the performance of the duties assigned to him to any person other than the Board without the written permission of the member-secretary.

## CHAPTER VII

### PROCEDURE RELATING TO COLLECTION OF SAMPLES, INQUIRY AND INSPECTION

**25. Form of Notice.** - The notice of intention to analyse a sample under clause (a) of sub-section (3) of Section 21 shall be in Form I.

**26. Application under Sections 25 and 26.** - Every application for consent of the Board under sub-section (1) of Section 25 or, as the case may be, under section 26, shall be in Form II in the case of any industry and in Form III in the case of local body or any authority incharge of disposal of sewage effluent.

**<sup>1</sup>[26. A. Consent fee** - Consent fee shall be paid at the following rates by the Industries and the Local bodies specified in the Table below:-

#### <sup>2</sup>[THE TABLE]

| S.No | Gross Fixed Assets                      | Amount of Consent Fee (Rupees) |                 |                |
|------|---|--------------------------------|-----------------|----------------|
|      |   | Red Category                   | Orange Category | Green Category |
| 1    | Upto Rs. 1 Lakhs                        | 400                            | 300             | 200            |
| 2    | Above Rs. 1 Lakhs and upto Rs. 2. Lakhs | 700                            | 600             | 400            |
| 3    | Above Rs. 2 Lakhs and upto Rs. 3 Lakhs  | 900                            | 700             | 600            |
| 4    | Above Rs. 3 Lakhs and upto Rs. 4 Lakhs  | 1100                           | 1000            | 800            |
| 5    | Above Rs. 4 Lakhs and upto Rs. 5 Lakhs  | 1300                           | 1100            | 1000           |



| S.No | Gross Fixed Assets                       | Amount of Consent Fee (Rupees) |                 |                |
|------|--|--------------------------------|-----------------|----------------|
|      |  | Red Category                   | Orange Category | Green Category |
| 6    | Above Rs. 5 Lakhs and upto Rs. 6 Lakhs   | 1700                           | 1500            | 1200           |
| 7    | Above Rs. 6 Lakhs and upto Rs. 7 Lakhs   | 2000                           | 1700            | 1400           |
| 8    | Above Rs. 7 Lakhs and upto Rs. 8 Lakhs   | 2200                           | 2000            | 1600           |
| 9    | Above Rs. 8 Lakhs and upto Rs.9 Lakhs    | 2400                           | 2100            | 1800           |
| 10   | Above Rs. 9 Lakhs and upto Rs. 10 Lakhs  | 2600                           | 2400            | 2000           |
| 11   | Above Rs. 10 Lakhs and upto Rs. 15 Lakhs | 3700                           | 3100            | 2500           |
| 12   | Above Rs. 15 Lakhs and upto Rs.20 Lakhs  | 4400                           | 3600            | 3000           |
| 13   | Above Rs. 20 Lakhs and upto Rs.25 Lakhs  | 5000                           | 4200            | 3500           |
| 14   | Above Rs. 25 Lakhs and upto Rs.35 Lakhs  | 6000                           | 4900            | 4100           |
| 15   | Above Rs. 35 Lakhs and upto Rs.45 Lakhs  | 7400                           | 5600            | 5100           |
| 16   | Above Rs. 45 Lakhs and upto Rs.55 Lakhs  | 8900                           | 7400            | 6100           |
| 17   | Above Rs. 55 Lakhs and upto Rs.65 Lakhs  | 10400                          | 8400            | 7100           |
| 18   | Above Rs. 65 Lakhs and upto Rs.75 Lakhs  | 13100                          | 10500           | 8100           |
| 19   | Above Rs. 75 Lakhs and upto Rs. 1 Crore  | 16300                          | 12600           | 10100          |

| S.No | Gross Fixed Assets                            | Amount of Consent Fee (Rupees)                              |  |  |
|------|---|---|--|--|
|      |   | Red Category  | Orange Category  | Green Category   |
| 20   | Above Rs. 1 Crore and upto Rs. 5 Crores       | 21800   | 17900  | 14200  |
| 21   | Above Rs. 5 Crores and upto Rs. 10 Crores     | Rs.105/-<br>Per Lakh  | Rs.65/-<br>Per Lakh                                      | Rs. 42/-Per<br>Lakh                                      |
| 22   | Above Rs. 10 Crores and upto Rs. 50 Crores    | Rs.105000/-<br>+Rs.40/- Per<br>Lakh                         | Rs.65000/-<br>+Rs.30/- Per<br>Lakh                       | Rs.42000/-<br>+Rs.12/-Per<br>Lakh                        |
| 23   | Above Rs. 50 Crores and upto Rs. 100 Crores   | Rs.265000/-<br>+Rs. 23/- Per<br>Lakh                        | Rs.185000/-<br>+Rs.15/- Per<br>Lakh                      | Rs. 90000/-<br>+Rs.12/-Per<br>Lakh                       |
| 24   | Above Rs. 100 Crores and upto Rs. 1000 Crores | Rs.380000/-<br>+Rs.5/-Per<br>Lakh                           | Rs.260000/-<br>+Rs.4/-Per<br>Lakh                        | Rs.150000/-<br>+Rs.3.00 Per<br>Lakh                      |
| 25   | Above Rs. 1000 Crore                          | Rs.830000/-<br>+Rs. 3/- Per<br>Lakh<br>(Max Rs.<br>31Lakhs) | Rs.620000/-<br>+Rs. 2/- Per<br>Lakh (Max<br>Rs.23 Lakhs) | Rs.420000/-<br>+Rs.1/ - Per<br>Lakh (Max Rs.<br>8 Lakhs) |

**LOCAL BODIES**

| Sl. No.<br>1 | Type of Local Body<br>2      | Amount of Consent fee<br>3<br>Rs. |
|--------------|------------------------------|-----------------------------------|
| 01           | Municipal Corporation        | 3,000                             |
| 02           | Special - Grade Municipality | 2,750                             |
| 03           | Grade - I Municipality       | 2,500                             |
| 04           | Grade - II Municipality      | 2,000                             |
| 05           | Grade - III Municipality     | 1,500                             |
| 06           | Town Panchayat               | 750                               |
| 07           | Village Panchayat            | 100                               |

**27. Procedure for making inquiry into application for consent :-** (1) On receipt of an application under Section 25 or section 26, the Board may depute any of its officers accompanied by as many assistants as may be necessary, to visit the premises of the applicant, to which such application relates, for the purpose of verifying the correctness or otherwise of the particulars furnished in the application or for obtaining such further particulars or information as the Board or such officer may consider necessary. Such officer may, for that purpose, inspect places where water or sewage or trade effluent is discharged by the applicant and also treatment plants, purification works and disposal systems of the applicant and may require the applicant to furnish to him any plans, specifications and other data relating to such treatment plants, purification works or disposal systems or any part thereof, that he considers necessary.

(2) Such officer shall, before visiting any premises of the applicant for the purpose of inspection under sub-rule

(1) give notice to the applicant of his intention to do so in Form IV. The applicant shall provide to such officer all facilities that such officer may legitimately require for the purpose.

(3) Such officer may, before or after carrying out an inspection under sub-rule (1) require the applicant to furnish to him, such additional information or clarification, or to produce before him such documents, as he may consider necessary for the purpose of verifying the correctness or otherwise of the particulars furnished in the application and may for that purpose, summon the applicant or his authorised agent to the office of the Board.

## **CHAPTER VII-A**

### **APPEALS**

**<sup>1</sup>[27-A. Form and manner in which appeal may be preferred under Section 28 and the procedure to be followed by the appellate authority.-** (1) Every appeal under Section 28 against an order passed by the Board under Section 25, Section 26 or Section 27 shall be made in Form IV-A.

(2) Every appellant shall prefer the appeal separately. No joint appeal preferred on behalf of more than one person shall be entertained by the appellate authority.

(3) (a) Every appeal shall -

(i) be in writing ;

(ii) be signed and verified by the appellant or by an agent duly authorised by the appellant in writing in this behalf; and

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1. Inserted by G.O.Ms. No. 38, Environment Control, dated 27th August, 1984.

(iii) bear court-fee stamp to the value of rupees two.

(b) Every appeal shall be accompanied by -

(i) An authenticated copy of the order against which the appeal is preferred; and

(ii) any document relevant to the appeal.

(c) Every appeal shall be in quadruplicate and shall be presented to the appellate authority by the appellant or his authorised agent in person or sent to such authority by registered post. When the appeal is presented by an authorised agent, it shall be accompanied by a due power-of attorney.

(d) On receipt of the appeal, the appellate authority shall endorse thereon the date of its presentation or receipt by post and the name of the appellant or his duly authorised agent presenting it, as the case may be.

(4) The appellate authority shall, as soon as may be after the appeal is preferred before it, fix a date, time and place for hearing of the appeal and give intimation of the same to the appellant and the member-secretary in form IV-B by registered post with acknowledgement due or by personal delivery of a copy of the notice to the addressee along with the copy of the appeal memo or of the application after taking his signature on the original. While giving such intimation to the member-secretary, a copy of the appeal together with its enclosures shall also be sent to the member-secretary and he shall also be called upon to send to the appellate authority all the relevant records connected with the matter relating to the appeal.

(5) Whether the particulars on record are insufficient to enable the appellate authority to come to a definite decision it may take additional evidence and call for such

further particulars from the appellant or the member-secretary as it may deem fit. Such additional evidence or particulars shall form part of the record.

(6) Where, on the date fixed for hearing or any date to which the hearing of the appeal is adjourned, the appellant or his duly authorised agent does not appear when the appeal is called for hearing, the appeal shall be liable to be dismissed.

(7) Where an appeal is dismissed under sub-rule (6), the appellant may, within thirty days from the date of receipt of the order of dismissal of the appeal, apply to the appellate authority of restoration of the appeal and if it is shown to the satisfaction of the appellate authority that the appellant had not received the intimation of the date of hearing or the adjourned date of hearing, as the case may be, of the appeal or was prevented by any cause sufficient, in the opinion of the appellate authority, from appearing when the appeal was called for hearing, the appellate authority may restore the appeal on such terms as it may think fit.

(8) The order passed by the appellate authority on the appeal shall be in writing and shall state clearly the points before it for determination, the decision thereon and the reasons for the decision.

(9) A copy of the order passed on every appeal shall be supplied by the appellate authority, free of cost, to the appellant and a copy thereof shall also be sent to the member-secretary];

## CHAPTER VIII

### FURNISHING OF INFORMATION RELATING TO ACCIDENTS, ETC.

**28. Furnishing of information under Section 31 (1).** - Every person incharge of any place where any industry or trade is being carried on shall, on the happening of any accident, unforeseen act or event as contemplated in sub-section (1) of Section 31, forthwith intimate the occurrence thereof to the Board, the Collector of the District, the Revenue Divisional Officer, the District Health Officer, the Executive Authority of the municipal or local body concerned and the nearest police station.

### [CHAPTER VIII - A ANALYST

**28.A. Qualification of Board Analyst.** - No person shall be eligible for appointment as Board Analyst in any laboratory established or recognised under sub-section (2) of Section 17 of the Act unless he has the following qualifications, namely :-

(i) Post-graduate or Honours Degree of any University in Chemistry, Biology or Microbiology or equivalent qualification in anyone or more of these subjects from any University or Institution recognised by the University or Institution recognised by the University Grants Commission as equivalent; and

(ii) Experience in a laboratory for a period of not less than five years in the physical, chemical and bacteriological analysis of water and waste water and a thorough knowledge of the maintenance of such a laboratory;

1. Inserted by G.O.M.S. No. 24, Environment and Control dated 8th June 1984.

Provided that preference shall be given to holders of Ph.D. in Chemistry, Biology or Microbiology if they have the requisite experience.

**28-B. Qualifications of Government Analyst.** - No person shall be eligible for appointment as Government Analyst in any laboratory established or specified under sub-section (1) of Section 52 of the Act, unless he has the following qualification, namely :-

(i) Post - graduate or Honours degree in Chemistry of any University or Institution recognised by the University Grants Commission for the purpose of its grant and evidence of having undergone a course of studies in Botany and Zoology during the collegiate course.

(ii) Experience in laboratory for a period of not less than five years in the physical, chemical and bacteriological analysis of water and waste water and a thorough knowledge on the maintenance of such a laboratory.

**[28-C, Fees payable for Laboratory's report,** - Fees payable for Laboratories report on the analysis of tests of samples of water or of sewage or trade effluent shall be as specified in the Annexures I and III to this rule.

#### ANNEXURE-I

#### FEES FOR INDUSTRY-WISE LABORATORY ANALYSIS REPORT.

| Serial No. | Name of the Industries | Fees.    |
|------------|------------------------|----------|
| 1.         | 2.                     | 3.       |
| 01         | Aluminium              | 1,040.00 |
| 02         | Asbestos               | 845.00   |
| 03         | Beverages              | 715.00   |

1. Substituted by G.O. Ms. No. 298 Environment and Forests (ECI) 3rd December 1996.



|    |  |          |
|----|--|----------|
| 04 | Cement, Concretes, Lime,<br>Gypsum               | 845.00   |
| 05 | Caustic Soda                                     | 890.00   |
| 06 | Cold Storage / Refrigeration                     | 845.00   |
| 07 | Dairy  | 715.00   |
| 08 | Distillery                                       | 1,102.00 |
| 09 | Dyestuff   | 1,940.00 |
| 10 | Engineering                                      | 1,855.00 |
| 11 | Nitrogenous Fertilizer                           | 1,755.00 |
| 12 | Phosphatic-Fertilizer                            | 1,215.00 |
| 13 | Film producing unit                              | 1,100.00 |
| 14 | Glass / Ceramic                                  | 990.00   |
| 15 | Glue Industries                                  | 715.00   |
| 16 | Inorganic Chemicals Alkalies                     | 2,370.00 |
| 17 | Leather tanning                                  | 1,345.00 |
| 18 | Meat / Slaughter Houses                          | 960.00   |
| 19 | Organic Chemicals                                | 1,360.00 |
| 20 | Petrol Refinery Use of Cr. in<br>cooling systems | 1,440.00 |
| 21 | Pulp and Paper                                   | 1,170.00 |
| 22 | Rubber products                                  | 845.00   |
| 23 | Starch / Sugar                                   | 1,005.00 |
| 24 | Steel  | 1,615.00 |
| 25 | Textiles Bleaching                               | 730.00   |
| 26 | Textiles / Processing                            | 1,135.00 |
| 27 | Thermometres                                     | 810.00   |
| 28 | Viscose Rayon                                    | 990.00   |

|    |   |          |
|----|---|----------|
| 29 | Polyester Fibre   | 1,120.00 |
| 30 | Sewage  | 240.00   |
| 31 | Petro-Chemicals   | 1,245.00 |
| 32 | Pharmaceutical Manufacturing<br>and Formulation                 | 1,565.00 |
| 33 | Pesticides Manufacturing<br>(Inclusive of bio-assay<br>charges) | 1,635.00 |
| 34 | Paint Industry  | 1,895.00 |
| 35 | Sea Food Industries   | 930.00   |
| 36 | Synthetic Rubber  | 715.00   |
| 37 | Integrated Iron / Steel Plant                                   | 990.00   |
| 38 | Food / Fruit Process Industry                                   | 715.00   |
| 39 | Natural Rubber Processing<br>Industries                         | 960.00   |

## ANNEXURE II

### FEES FOR BACTERIOLOGICAL ANALYSIS REPORT

| Serial No.<br>1. | Name of the Industries<br>2.  | Fees.<br>3.     |
|------------------|---|-----------------|
| 01               | Standard Plate count<br>(colonies ml.)  | 50.00           |
| 02               | Total Coliform<br>(a) Multiple tube technique<br>MPN / 100 ml.<br>(b) Membrane filter (colonies)<br>technique 100 ml. | 75.00<br>100.00 |
| 03               | Faecal coliform<br>(a) Multiple tube MPN / 100 ml<br>(b) Membrane filter technique<br>(Colonies 100 ml.)              | 70.00<br>100.00 |

|    |   |        |
|----|---|--------|
| 04 | E. Coli   |        |
|    | (a) Multiple tube techniques<br>MPN / 100 ml.         | 70.00  |
|    | (b) Membrane filter colonies /<br>100 ml. techniques  | -      |
| 05 | Faecal Streptococci                                   |        |
|    | (a) Multiple tube technique<br>(MPN / 100 ml.)        | 70.00  |
|    | (b) Membrane filter technique<br>(colonies / 100 ml.) | 100.00 |

### ANNEXURE III

#### FEES FOR SPECIAL PARAMETER / SPECIAL DATA REPORT

| Serial No. | Name of the Industries                                     | Revised charges shall be collected Fees. |
|------------|--|--|
| 1.         | 2.   | 3.                                       |
| 01         | Detergents   | 50.00                                    |
| 02         | Tannin and lignin  | 50.00                                    |
| 03         | Insecticides   | 150.00                                   |
| 04         | Radioactivity - count test                                 | 100.00                                   |
| 05         | Radioactivity - Count measurement                          | 100.00                                   |
| 06         | Oil and Grease at PPB level using Spectrofluorophoto meter | 100.00                                   |
| 07         | Spectral data (UV-visible) / Spectrophotometer             | 50.00                                    |
| 08         | TC/TOC/TOD analysis  | 100.00                                   |
| 09         | IR Spectrum using FTIR (for solids / liquids / gases)      | 100.00                                   |
| 10         | Microbial and plankton studies using inverted microscope   | 150.00                                   |

**K.S. SRIPATHI**  
Secretary to Government

## **CHAPTER IX**

### **REPORT OF ANALYSIS**

**29. Form of report of Government Analyst.**- (1) The report of the Government analyst under sub-section (2) of Section 53 shall be in Form V in triplicate.

(2) **Form of Report of Board Analyst,** - The report of the Board analyst under sub-section (3) of Section 53 shall be in Form VI in triplicate.

## **CHAPTER X**

### **STATE WATER LABORATORY**

**30. Functions of the State Water Laboratory.** - The State Water Laboratory shall cause to be analysed any sample of water, sewage or trade effluent received by it from any officer authorised by the Board for the purpose and shall extend all possible assistance for the speedy analysis at all reasonable time.

## **CHAPTER XI**

### **BUDGET, ACCOUNTS AND ANNUAL REPORT OF THE BOARD**

**31. Form of Budget Estimates.** - (1) The budget for the year next ensuing showing the estimated receipts and expenditure of the Board shall be prepared in <sup>1</sup>[Form VII] <sup>2</sup>[VII-A] and submitted to the Government. <sup>3</sup>[\*\*\*\*\*]

- 
1. Form VII substituted for forms VII, VIII, IX, and X by G.O. Ms. No. 270, E & F dt. 10th July 1992.
  2. Inserted by G.O. Ms. No. 61, Environment Control, dated 2nd September 1986.
  3. Forms VIII, IX, X omitted by *ibid.*

(2) The estimates of receipts and expenditure shall be accompanied by the revised budget estimates for the current year.

(3) The budget shall, as far as may be, based on the account heads specified in Schedule II.

**32. Submission of budget estimates.** - (1) The budget estimates as prepared in accordance with rule 31 shall be placed by the member-secretary before the Board on or before 1st day of September each year for approval.

(2) After approval of the budget estimates by the Board, four copies of the approved budget estimates shall be submitted to the Government on or before the 25th day of September each year.

**33. Re-appropriations and emergent expenditure.** - No expenditure which is not covered by a provision in the approved budget estimates, or which is likely to be in excess of the amount provided under any head of account, shall be incurred by the Board without provision being made by re-appropriation from some other head of account under which savings are firmly established and are available without detriment to the matter for which funds were originally provided under the latter head of account.

**34. Power to incur expenditure.** - The Board shall incur expenditure out of the funds received by it in accordance with the instructions laid down under the general financial rules of the Government and other instructions issued by the Government, from time to time.

**35. Operation of the funds of the Board.** - The funds of the Board shall be operated by the member-secretary or by any officer of the Board who may, subject to the approval of the Government, be so empowered by the Board.

**36. Form of Annual Statement of Accounts of the Board.** - The Annual Statement of Accounts of the Board shall be in Forms XI to XV. The annual statement of accounts, along with the audit report thereon of the Board, shall be submitted to the Government duly printed on or before the 31st December every year.

**37. Form of Annual Report.** - The Annual Report for each year shall give a true and full account of the activities of the Board during that year, and shall contain the particulars in Schedule III. The Annual Report for each year shall be submitted to the Government before the 15th day of July of the following year.

## SCHEDULE I

### FORM I

Tamilnadu Pollution Control Board

(Notice of Intention to have sample analysed)

*(See rule 25 of the Tamil Nadu Water  
(Prevention & Control of Pollution) Rules, 1983)*

|    |
|----|
| To |
|----|

Take notice as the person in charge or having control over the place from where the sample is taken that it is intended to have analysed the sample of water / sewage effluent / trade effluent which is being taken today the ..... day of ..... 19 ..... from\*

Your attention is particularly invited to clause (e) of Sub-section (3) of Section 21 of the Water (Prevention and control of Pollution) Act, 1974 (Central Act 6 of 1974) under which you have an option to request the person taking the sample to send one container containing the sample to the State Water Laboratory for analysis at your cost.

(Name and Designation of the  
Person who takes the Sample)

\* here specify the stream, well, plant, vessel or place from where the sample is taken.

|    |
|----|
| To |
|----|

**FORM II**  
**FORM FOR INDUSTRIES**

Tamil Nadu Pollution Control Board

**APPLICATION FOR CONSENT FOR DISCHARGE /  
CONTINUATION OF DISCHARGE UNDER SECTION 25  
/ 26 OF THE WATER (PREVENTION AND CONTROL OF  
POLLUTION) ACT, 1974 (CENTRAL ACT, 6 OF 1974)**

*[See Rule 26 of the Tamil Nadu Water (Prevention and Control of  
Pollution) Rules, 1983]*

*(To be submitted in triplicate)*

From

Date :

|   |
|---|
| To<br>The Member-Secretary,<br>Tamil Nadu Pollution Control Board,<br>Madras. |
|---|

Sir,

I / We apply for consent under Section 25 / 26 of the Water (Prevention and Control of Pollution) Act, 1974 (Central Act 6 of 1974) to bring into use any new or altered outlets for the discharge of Sewage / trade effluent from land / premises owned by (1)..... for a period up to (2) ..... as per details given in the Annexure.

2. The annexure, appendices, other particulars and plans are attached herewith in triplicate.

3. I / We further declare that the information furnished in the annexure, appendices and plans is correct to the best of my / our knowledge.

4. I / We hereby submit that in case of change either of the point or the quantity of discharge or its quality, a fresh application for consent shall be made and until such consent is granted no change shall be made.



5. I / We hereby agree to submit to the Board an application for renewal of Consent one month in advance of the date of expiry of the consented period for outlet / discharge, if to be continued thereafter.

6. I / We undertake to furnish any other information within one month of its being called for by the Board.

7. I / We hereby agree to pay the prescribed consent fee as and when intimated by the Board.

Yours faithfully.

Signature\_\_\_\_\_

Name of the applicant\_\_\_\_\_

Address of Applicant\_\_\_\_\_

**Accompaniments -**

- i. Index site plan.
- ii. Detailed lay out plan showing sources of water supply, rivers, water treatment works, storm drains, nallahs and sewage effluent treatment works, etc.
- iii. Sewage / effluent treatment flow sheet.
- iv. Process flow sheet.
- v. Copy of latest analysis report of sewage / effluent.
- vi. Plan of final outlet points.

**ANNEXURE TO FORM II**

**OUTLET / DISCHARGE EXISTING / ALTERED / NEW**

Note :- Any applicant knowingly giving incorrect information or suppressing any relevant information shall be liable for action under section 42 of the Act.

While filling in this annexure the applicant shall, for such of the items not pertaining to his activity state "Not applicable" against the relevant one and not leave any blank.

|    |   |          |
|----|---|----------|
| 1. | Full name of applicant with address, Tel No.  |          |
| 2. | Full name of land / premises / institute / factory / industry with address,<br>Telephone No.<br>Telegraphic Address   |          |
| 3. | a. Is the industry / factory registered?  | Yes / No |
|    | b. If yes, give the number and date of registration   |          |
|    | c. Full address of the office in which the industry / factory is registered.  |          |
|    | d. Classification of industry -   |          |
|    | i. Major  | Yes / No |
|    | ii. Medium  | Yes / No |
|    | iii. Small Scale  | Yes / No |
| 4. | Give revenue / city survey number of land / premises for which the application is made -<br>District  |          |
|    | Taluk   |          |
|    | Town  |          |
|    | Village   |          |
|    | City Survey No.   |          |
|    | Revenue Survey No.  |          |
|    | Area in Hectares  |          |
| 5. | State month and year in which the land / premises / institute / factory / industry was actually put into commission or is proposed to be put into commission. |          |
| 6. | Give details of the Civil / Military authority under whose administrative jurisdiction the applicant's land / premises is situated -<br>Collectorate          |          |

|      |  |          |
|------|--|----------|
|      | Corporation  |          |
|      | Municipality   |          |
|      | Town / Village Panchayat   |          |
|      | Panchayat Union  |          |
|      | Contonment   |          |
|      | Defence Department   |          |
|      | Port Trust   |          |
|      | State Government   |          |
|      | Prohibited Area  |          |
| 7.a. | State whether the land / premises / industry / factory / has been declared as prohibited area.   | Yes / No |
| b.   | If yes, state the name of the authority and furnish certified copy of the order under which the area has been declared as prohibited area. |          |

|   |               |  |
|---|---------------|--|
| 8. State working seasons per year for the industry / factory.   |               | Full year<br>From..... To.....<br>From..... To.....<br>From..... To..... |
| 9. a. No. of workers attending the factory per day  |               |  |
| b. No. of persons residing in the premises  |               |  |
| 10 a. Give the list of all materials such as metals, alloys, Chemicals, Oils, fuels etc. per month in metric tonnes : |               |  |
| METALS AND ALLOYS   |               |  |
| CHEMICALS   | 1. Inorganic  | Name<br>Weight   |
|   | 2. Organic    | Name<br>Weight   |
|   | 3. Dyes       | Name<br>Weight   |
|   | 4. Pesticides | Name<br>Weight   |
| OIL AND GREASE  |               | Name<br>Weight   |
| FUELS   | 1. Wood       | Name<br>Weight   |
|   | 2. Coal       | Name<br>Weight   |
|   | 3. Oil        | Name<br>Weight   |
|   | 4. Gases      | Name<br>Weight   |
| OTHER MATERIALS USED IN THE FACTORY   |               | Name<br>Weight   |

| 10(b). Give the list of name of products and by-products manufactured per month. |                  |                                     |
|--|------------------|-------------------------------------|
| Serial Number  | Name of Products | Quantity in Metric Tonnes per month |
|  |                  |                                     |

| 10(c) Give the list of intermediate products |                  |                                     |
|--|------------------|-------------------------------------|
| Serial Number                                | Name of Products | Quantity in Metric Tonnes per month |
|  |                  |                                     |

| 11. State daily quantity of water utilised (in Kilo Litre) |            |                           |        |
|--|------------|---------------------------|--------|
| USES   |            |                           |        |
| Domestic   | Industrial | Agriculture and Gardening | Others |
|  |            |                           |        |

|     |   |          |
|-----|---|----------|
| 12. | State the daily maximum quantity of effluents arising from land / premises for which the application is made (in Kilo Litres) |          |
|     | a. Sewage   |          |
|     | b. Industrial   |          |
|     | c. Other  |          |
|     | d. Total Quantity of effluent   |          |
| 13. | State whether storm water drains are kept separate from industrial / sewage effluents   | Yes / No |
| 14. | Is sewage effluent allowed to get mixed with Industrial effluents?  | Yes / No |
| 15. | State if treatment for industrial or sewage effluent or one for combined effluent is made                                     |          |
|     | If yes, state the process of treatment in brief (separately for each treatment plant)   |          |

|       |  |              |                     |       |
|-------|--|--------------|---------------------|-------|
| 16.   | Is there any provision for disposal of   | Already made | Proposed to be made |       |
|       | a. Sewage effluent in public underground sewer.  | Yes / No     | Yes / No            |       |
|       | b. Industrial effluent in public underground sewer   | Yes / No     | Yes / No            |       |
|       | c. Give the name of the authority owning the sewer   | Yes / No     | Yes / No            |       |
| 17.   | Is there any provision for disposal of -   | Already Made | Proposed to be made |       |
|       | a. Sewage effluents over land for irrigation   | Yes / No     | Yes / No            |       |
|       | b. Industrial effluent over land for irrigation  | Yes / No     | Yes / No            |       |
|       | c. Sewage effluent in the under ground strata  | Yes / No     | Yes / No            |       |
|       | d. Industrial effluent in the under ground strata.   | Yes / No     | Yes / No            |       |
|       | e. State the area of Land used for (a) and (b) above in hectares with details of ownership of the land | Yes / No     | Yes / No            |       |
| 18.   | Give quantitative disposal of effluent in Kilo. Litres into the place mentioned below :-               |              |                     |       |
|       |  | Sewage       | Industrial          | Mixed |
| i.    | Stream / River   |              |                     |       |
| ii.   | On land for irrigation   |              |                     |       |
| iii.  | Lake / Pond  |              |                     |       |
| iv.   | Tidal waters   |              |                     |       |
| v.    | Open sea   |              |                     |       |
| vi.   | Estuarine waters   |              |                     |       |
| vii.  | Public underground sewer   |              |                     |       |
| viii. | On land for open percolation   |              |                     |       |

|       |  |                           |                          |
|-------|--|---------------------------|--------------------------|
| 19.   | Is there any provision for equalizing or holding lagoons or tanks to store the effluent during the unfavourable streams or tidal conditions. |                           |                          |
|       |  | Already made              | Proposed to be made      |
| i.    | Sewage effluent  |                           |                          |
| ii.   | Industrial effluent  |                           |                          |
| iii.  | Combined effluent  |                           |                          |
| 20.   | Details of land available / can be made available in case disposal of effluent on land has to be considered.                                 |                           |                          |
| 21.   | Give details of composition of Sewage / industrial combined effluent in respect of the following :-  |                           |                          |
|       | parametres   | Effluent before treatment | Effluent after treatment |
|       | 1.   | 2.                        | 3.                       |
| (A)   | GENERAL PARAMETERS :-  |                           |                          |
| i.    | PH   |                           |                          |
| ii.   | Colour Units   |                           |                          |
| iii.  | Temperature° C   |                           |                          |
| iv.   | Suspended solids   |                           |                          |
|       | a. Total mg/l  |                           |                          |
|       | b. Fixed mg/l  |                           |                          |
|       | c. Volatile mg/l   |                           |                          |
| v.    | Dissolved solids   |                           |                          |
|       | a. Total mg/l  |                           |                          |
|       | b. Fixed mg/l  |                           |                          |
|       | c. Volatile mg/l   |                           |                          |
| vi.   | Total volatile solids mg/l   |                           |                          |
| vii.  | Dissolved Oxygen mg/l  |                           |                          |
| viii. | B.O.D. 5 days 20°C mg/l  |                           |                          |
| ix.   | C.O.D. mg/l  |                           |                          |
| x.    | Oil and Grease mg/l  |                           |                          |

| 1.   | 2. | 3. |
|--|----|----|
| B. CHEMICAL PARAMETERS                                 |    |    |
| i. Ammonical Nitrogen mg/l (as N)                      |    |    |
| ii. Nitrates, mg/l (as N)                              |    |    |
| iii. Chlorides, mg/l (as Cl)                           |    |    |
| iv. Phosphates, mg/l (as P)                            |    |    |
| v. Phenolic Compounds, mg/l (as Phenol)                |    |    |
| vi. Cyanides, mg/l (as CN)                             |    |    |
| vii. Sulphides, mg/l (as S)                            |    |    |
| viii. Sulphates, mg/l (as SO <sub>4</sub> )            |    |    |
| ix. Insecticides, mg/l                                 |    |    |
| x. Total residual chlorine, mg/l (as Cl <sub>2</sub> ) |    |    |
| xi. Fluorides mg/l (as F)                              |    |    |
| Xii. Pesticides, mg/l                                  |    |    |
| C. HEAVY METALS  |    |    |
| i. Boron, mg/l (as B)                                  |    |    |
| ii. Arsenic, mg/l (as As)                              |    |    |
| iii. Barium, mg/l (as Ba)                              |    |    |
| iv. Cadmium, mg/l (as Cd)                              |    |    |
| v. Copper, mg/l (as Cu)                                |    |    |
| vi. Lead, mg/l (as Pb)                                 |    |    |
| vii. Chromium  |    |    |
| a. Total mg/l (as Cr)                                  |    |    |
| b. Hexa-valent mg/l (as Cr <sup>+6</sup> )             |    |    |
| viii. Mercury, mg/l (as Hg)                            |    |    |
| ix. Nickel, mg/l (as Ni)                               |    |    |
| x. Selenium, mg/l (as Se)                              |    |    |
| xi. Silver, mg/l (as Ag)                               |    |    |
| xii. Zinc, mg/l (as Zn)                                |    |    |
| xiii. Any other metals, mg/l                           |    |    |



- Note : (1) Furnish a copy of the analysis report of representative samples carried out by any of the laboratories recognised by the Board.
- (2) Methods of determination as approved by the Board will have to be followed for determination of above mentioned parameters.

|      |   |                       |                        |                                 |                          |
|------|---|-----------------------|------------------------|---------------------------------|--------------------------|
| 22.  | Indicate the facilities available for testing waste waters. |                       |                        |                                 |                          |
| 23.  | State details of solid waste.-                              |                       |                        |                                 |                          |
|      |   | De-<br>scrip-<br>tion | Qty.<br>(M.T. /<br>Kg) | Method<br>of<br>collec-<br>tion | Method<br>of<br>disposal |
|      | 1.  | 2.                    | 3.                     | 4.                              | 5.                       |
| i.   | Process waste   |                       |                        |                                 |                          |
| ii.  | Seasonal waste  |                       |                        |                                 |                          |
| iii. | Spillage  |                       |                        |                                 |                          |
| iv.  | Rejected materials  |                       |                        |                                 |                          |
|      |   |                       |                        |                                 |                          |

|     |  |  |
|-----|--|--|
| 24. | (a) Total gross fixed assets of the industry.  |  |
|     | (b) Estimated expenditure for implementing the Schemes to control Water Pollution  |  |
|     | (c) Expenditure incurred to date and progress achieved (physical) for treatment of effluent, if any and the year / years of investments along with physical progress achieved. |  |

|  |  |
|--|--|
| <p>(The firm should give details of action taken to date and the expenditure incurred and the time required for the completion of the same.)</p> |  |
| <p>(d) Annual operation and maintenance cost of effluent treatment plants if any.</p>  |  |
| <p>(e) Further action that is being taken by the firm to control water pollution.</p>  |  |
| <p>25. Furnish the names, designation and full address of partners / Directors.</p>  |  |
| <p>26. Any other relevant information.</p>   |  |

Signature : \_\_\_\_\_

Name and Address of the Applicant : \_\_\_\_\_

On Behalf of : \_\_\_\_\_

Name and Address of the firm : \_\_\_\_\_

Note : (1) The applicant is advised to make himself familiar with the water (prevention and Control of Pollution) Act, 1974 before attempting to fill the form.

(2) If the space provided for any item is not sufficient, the information may be furnished in separate sheets of paper.

### **EXPLANATORY NOTE FOR FILLING IN THE FORM AND ANNEXURE.**

The notes are given only for those items for which explanation is considered desirable.

- Form (1) Here mention the name of the owner of the land premises if other than the applicant industry or factory. If the land / premises belongs to the factory / Industry, say "self"
- (2) Here mention the date upto which the consent is sought for.

"Outlet" means the arrangement for discharge of the effluent for which the consent is sought for.

"Discharge" means the effluent going out of the outlet.

"Existing" means that which is in operation at the time of applying for consent.

"New" means that which will be brought into operation in future.

"Altered" means that which has been modified due to change in quantity and / or quality of discharge, arrangement and/ or point of discharge, etc.

### **ANNEXURE TO FORM - II**

ITEM No. 1 :- Here give the name of occupier of the Institution / factory / Industry etc., as defined in the Water (Prevention and control of Pollution) Act, 1974.

ITEM No. 2:- Here give the registered name of the Institution / Factory / Industry etc., under which the business is carried out.

ITEM No. 7.:- Applicable only in those areas which are prohibited areas such as the ordinance Factories, Mint etc.,

ITEM No. 10(a) Here give the complete list of all raw materials used in industry. If proprietary names given, every effort should be made to give the chemical composition of the same.

ITEM No. 18 :- Here give the quantities of effluent of different types such as sewage, industrial or mixed etc., proposed to be or is let into the stream/river, lands, sea etc., as may be applicable.

ITEM 21:- Analysis shall cover as many parameters as are expected to be found in the effluent. If some of the parameters are not expected to be found, say "not applicable". If some other parameters than those listed under the items are expected, the same may be mentioned at the end. The report of analysis shall be separately furnished for sewage, industrial and combined effluents.

**FORM III**

**FORM FOR LOCAL BODIES**

**TAMIL NADU POLLUTION CONTROL BOARD**

**APPLICATION FOR CONSENT FOR DISCHARGE/  
CONTINUATION OF DISCHARGE UNDER SECTION 25/26 OF  
THE WATER(PREVENTION AND CONTROL OF POLLUTION)  
ACT, 1974 (CENTRAL ACT 6 OF 1974)**

[See Rule 26 of the Tamil Nadu Water  
(Prevention and Control of Pollution) Rules 1983]

(To be Furnished in Triplicate)

From

Date :

To

The Member-Secretary  
Tamilnadu Pollution Control Board,  
Madras.

Sir,

I / We hereby apply for consent under Section 25 / 26 of the Water (Prevention and Control of Pollution) Act, 1974 (Central Act 6 of 1974) to bring into use any new or altered \* Outlets for the discharge of \*Sewage from land / premises\* owned by \_\_\_\_\_ for a period upto \_\_\_\_\_ as per details given in the Annexure

2. The annexure, appendices, other particulars and plans are attached herewith in triplicate.

3. I/we further declare that the information furnished in the annexure, appendices, and plans is correct to the best of my / our knowledge.

4. I/we hereby submit that in case of change either of the point or the quantity of discharge or its quality, a fresh application for consent shall be made and untill such consent is granted no change shall be made.

---

\* Strike out entries not relevant

5. I/we hereby agree to send to the Board an application for renewal of consent one month in advance of the date of expiry of the consented period for outlet / discharge, if to be continued thereafter.

6. I/we undertake to furnish any other information within one month of its being called for by the Board.

7. I/We hereby agree to pay the prescribed consent fees as and when intimated by the Board.

Yours faithfully,

Signature \_\_\_\_\_

Name of the Applicant \_\_\_\_\_

Address of Applicant \_\_\_\_\_

**Accompaniments :-**

- (i) Index / site plan
- (ii) Detailed layout plan showing sources of water supply / river, water treatment works, storm drains, nallahs and sewage / effluent treatment works, etc.,
- (iii) Sewage treatment flow sheet.
- (iv) Copy of latest analysis report of sewage / effluent.

**ANNEXURE TO FORM III**

**OUTLET / DISCHARGE EXISTING / ALTERED / NEW**

NOTE : Any applicant knowingly giving incorrect information or suppressing any relevant information shall be liable for action under section 42 of the Act.

While filling in this annexure the applicant shall, for such of the items not pertaining to his activity state "Not applicable" against the relevant one and not leave any blank.

|    |  |  |
|----|--|--|
| 1. | Full name of the applicant with address, Telephone No.<br><br>Telegraphic Address  |  |
| 2. | Full name of local body with address, Tel. No.<br><br>Telegraphic Address  |  |
| 3. | Location of the local body<br><br>District<br><br>Taluk<br><br>Area (in sq.kms)  |  |
| 4. | Month and year from which local body is functioning.   |  |
| 5. | Status of the local body<br>Corporation / Municipality /<br>Special Grade-Selection Grade -<br>Grade I /Grade II / Grade III /<br>contonment - Board / Town /<br>Village Panchayat / any other<br>Local Authority. |  |
| 6. | (a) Population<br>(i) As per latest census records   |  |
|    | (ii) Present population  |  |
|    | (b) Population covered under regular sewerage facilities.  |  |
| 7. | (a) Number of industries within the jurisdiction of the local body.  |  |

|     |  |  |
|-----|--|--|
|     | (b) Number of industries discharging effluents into sewers / gutters.  |  |
| 8.  | (a) Source of water supply for the following uses:-  |  |
|     | (i) Domestic   |  |
|     | (ii) Industrial  |  |
|     | (iii) Other uses (Specify)   |  |
|     | (b) Whether the water supplied is treated?   |  |
|     | (c) If yes, give details   |  |
|     | (d) Is the drinking water supplied to the public regularly analysed and declared safe by a competent authority?              |  |
|     | (e) Give details of the Chemical and Bacteriological analysis of the water supplied to the public (attach analysis report)   |  |
| 9.  | State daily quantity of water utilised for the following uses (in Kilo Litres)   |  |
|     | (a) Domestic   |  |
|     | (b) Industrial   |  |
|     | (c) Other uses (Specify)   |  |
|     | (d) Total  |  |
| 10. | State the daily maximum quantity of effluents arising from the local body for which the application is made (in Kilo Litres) |  |
|     | (a) Sewage   |  |
|     | (b) Sullage  |  |
|     | (c) Industrial effluents   |  |

|     |   |                 |                        |               |
|-----|---|-----------------|------------------------|---------------|
|     | (d) TOTAL   |                 |                        |               |
| 11. | State whether storm water drains are kept separate from sewage.   | Yes / No        |                        |               |
| 12. | (a) Is Industrial effluent allowed to get mixed with domestic effluent?   | Yes / No        |                        |               |
|     | (b) If yes, state the ratio   | Domes-<br>tic   | Industrial             |               |
| 13. | State if any treatment for sewage is made -   | Yes / No        |                        |               |
|     | (i) If yes, state the process of treatment in brief (separately)  |                 |                        |               |
|     | (ii) If No, give proposals and time bound programme   |                 |                        |               |
| 14. | Is there any proposal for disposal of   | Already<br>made | Proposed<br>to be made |               |
|     | (a) Sewage over land for irrigation   | Yes/No          | Yes/No                 |               |
|     | (b) State area of land used in hectares for (a) above.  |                 |                        |               |
| 15. | Give quantitative disposal of sewage per day into places mentioned below (in Kilo Litres)                                     |                 |                        |               |
|     |   | Dom-<br>estic   | Indust-<br>rial        | Comb-<br>ined |
|     | (i) Stream / River  |                 |                        |               |
|     | (ii) On land for irrigation   |                 |                        |               |
|     | (iii) Lake / Pond   |                 |                        |               |
|     | (iv) Tidal Waters   |                 |                        |               |
|     | (v) Estuarine Water   |                 |                        |               |
|     | (vi) Ocean / Sea  |                 |                        |               |
| 16. | (a) Is sufficient land available / can be made available in case using of sewage on land for irrigation has to be considered? | Yes / No        |                        |               |



|  |  |                                       |                               |  |
|--|--|---------------------------------------|-------------------------------|--|
|  | (b) if yes, area of land available (in hectares)                           |                                       |                               |  |
| 17.  | Give details of composition of sewage before treatment and after treatment | Before Treatment                      | After Treatment               |  |
|  | (i) B.O.D. 5 days 20°C mg/l  |                                       |                               |  |
|  | (ii) Total Suspended solids mg/l   |                                       |                               |  |
| <p><b>NOTE :-</b> (1) Furnish a copy of analysis report of representative sample carried out by any one of the laboratories recognised by the Board.</p> <p>(2) Methods of determination as approved by the Board will have to be followed for determination of above mentioned parameters.</p> <p>(3) In case of local bodies accepting Industrial effluents into municipal sewage system the Board may prescribe additional parameters for submission of analysis reports.</p> |  |                                       |                               |  |
| 18. State the details of solid waste in MT/Kg/day:-  |  |                                       |                               |  |
| <b>Description</b>   | <b>Garbage/ Refuse</b>   | <b>Night soil, septic Tank sludge</b> | <b>Industrial solid waste</b> | <b>Sludge from water waste treatment plants.</b> |
|  |  |                                       |                               |  |
| (a) Quantity   |  |                                       |                               |  |
| (b) Method of collection   |  |                                       |                               |  |
| <ol style="list-style-type: none"> <li>1. Mechanical / Manual</li> <li>2. Number of lorries, tankers used per day</li> <li>3. Number of persons employed.</li> </ol>   |  |                                       |                               |  |

|  |  |
|--|--|
| (c) Method of disposal<br>1. Sanitary land filling reclamation<br>2. Composting<br>3. Incineration<br>4. Any other |  |
| (d) Area used / available for handling / disposal solid waste (in hectares)  |  |

Signature : \_\_\_\_\_  
 Name and Address of the Applicant : \_\_\_\_\_  
 (On Behalf of) : \_\_\_\_\_  
 Name and Address of the Local Body : \_\_\_\_\_

### EXPLANATORY NOTES FOR FILLING IN THE FORM AND THE ANNEXURE

The notes are given only for those items for which explanation is considered desirable.

**Form :**

"**Outlet**" means the arrangement for discharge of the effluent for which the consent is sought for.

"**Discharge**" means the effluent going out of the outlet.

"**Existing**" means that which is in operation at the time of applying for consent.

"**New**" means that which will be brought into operation in future.

"**Altered**" means that which has been modified due to change in quantity and / or quality of discharge, arrangement and / or point of discharge, etc.,

#### ANNEXURE TO FORM

ITEM No. 15 : Here give the quantities of sewage or effluent types such as domestic, Industrial or mixed etc., proposed to be or is let into the stream/ river, lands, sea, etc., as may be applicable.

ITEM No. 17 : Analysis shall cover as many parameters as are expected to be found in the Sewage. If some other parameters than those listed under the items are expected, the same may be mentioned at the end. The report of analysis shall be separately furnished for sewage, industrial and combined effluents.

**FORM IV**

Tamil Nadu Pollution Control Board

**NOTICE OF INSPECTION**

[See rule 27 (2) of the Tamil Nadu Water  
(Prevention and Control of Pollution) Rules, 1983]

No.....

Dated : .....

|    |
|----|
| To |
|----|

Take notice that for the purpose of enquiry under section 25/26 of the Water (Prevention and Control Pollution) Act, 1974, (Central Act 6 of 1974) the following officers of the Board namely :-

- (i) Thiru \_\_\_\_\_
- (ii) Thiru \_\_\_\_\_
- (iii) Thiru \_\_\_\_\_

and the person authorised by the Board to assist them shall inspect the

- (a) Water works \_\_\_\_\_
- (b) Sewage Works \_\_\_\_\_
- (c) Waste treatment plant \_\_\_\_\_
- (d) Factory \_\_\_\_\_
- (e) Disposal system \_\_\_\_\_

(f) Any other parts thereof or pertaining thereto under your management / control on date(s) \_\_\_\_\_ between \_\_\_\_\_ hours. \_\_\_\_\_ when all facilities requested by them for such inspection should be made available to them on the site. Take notice that refusal or denial to the above stated demand shall amount to obstruction punishable under section 42 of the said Act.

(By order of the Board)

Copy to :-

Member - Secretary

1.

2.

**\* FORM IV - A**

**FORM OF APPEAL UNDER SECTION 28 OF THE WATER  
(PREVENTION AND CONTROL OF POLLUTION) ACT, 1974  
(CENTRAL ACT 6 OF 1974)**

(See rule 27-A (1) of the Tamil Nadu Water  
(Prevention and Control of Pollution) Rules, 1983).

Before \_\_\_\_\_ (Here mention the name and  
designation of the Appellate Authority constituted under section  
28 of the Water (Prevention and Control of Pollution) Act, 1974  
(Central Act 6 of 1974)

Thiru \_\_\_\_\_ (Appellant)

Versus

The Tamil Nadu Pollution Control Board \_\_\_\_\_ (Respondent)

The appeal of Thiru \_\_\_\_\_ resident of \_\_\_\_\_  
District \_\_\_\_\_ against the order \_\_\_\_\_ dated \_\_\_\_\_  
passed by the Tamil Nadu Pollution Control Board under Section 25  
/ Section 26 / Section 27 of the Water (Prevention and Control of  
Pollution) Act, 1974 (Central Act 6 of 1974) showeth as follows :-

(1) Under Section 25 / Section 26 / Section 27 of the Water  
(Prevention and Control of Pollution) Act, 1974 (Central Act 6 of  
1974), the appellant has been refused / granted consent subject  
to the conditions mentioned in the consent order in respect of  
the company / Corporation / Municipality / Notified area committee  
etc., noted below :-

|   |  |
|---|--|
| (a) Name of company /<br>corporation / municipality<br>/ notified area committee<br>etc., with exact address :- |  |
| (b) Place   |  |
| (c) District  |  |

A copy of the refusal / consent order in question is attached  
hereto. The refusal / consent order was received on \_\_\_\_\_

\* Form IV-A inserted by G.O. Ms. 38 Environment Control dated 27.8.1984

(2) The facts of the case as under :-

(Here briefly mention the facts of the case)

(3) The grounds on which the appellant relies for the purpose of this appeal are as below :-

(Here mention the ground on which appeal is made)

(4) In the light of what is stated above, the appellant respectfully prayeth that :-

(Here mention the specific relief asked for)

*Signature of the Appellant / Authorised agent*

(Name in Block Letters) :

Occupation :

Address :

Dated :

#### VERIFICATION

I \_\_\_\_\_ (appellant's or authorised agent's name) as appellant / duly authorised agent do hereby declare that what is stated in this memorandum of appeal is true to the best of my knowledge and belief and nothing has been hidden therefrom.

*Signature of the Appellant / Authorised Agent*

(Name in Block Letters) :

Occupation :

Address :

Dated :

**\* FORM IV-B**

**FORM OF NOTICE**

[See rule 27-A (4) of the Tamil Nadu Water  
(Prevention and Control of Pollution) Rules, 1983]

Before \_\_\_\_\_ (Here mention the name and designation of the Appellate Authority constituted under Section 28 of the Water (Prevention and Control of Pollution) Act, 1974 (Central act 6 of 1974). In the matter of Appeal No \_\_\_\_\_ 19 \_\_\_\_ filed under Section 28 of the Water (Prevention and Control of Pollution) Act, 1974 (Central Act 6 of 1974) by Thiru \_\_\_\_\_ (here mention the name and address of the appellant).

WHEREAS Thiru \_\_\_\_\_ (here mention the name and address of the appellant) has filed before this authority a memorandum of appeal against the order dated ..... passed by the Tamil Nadu Pollution Control Board under Section 25 / Section 26 / Section 27 of the Act;

And Whereas under sub-section (4) of section 28 of Act, this authority is required to give to the parties an opportunity of being heard;

Now therefore, take notice that this Authority has fixed \_\_\_\_\_ as the date of hearing of the aforesaid appeal. The hearing shall take place at \_\_\_\_\_ a.m. / p.m. on the date at \_\_\_\_\_. You are hereby called upon to appear before this Authority at the appointed time, date and place either in person or through a duly authorised agent, and explain your case. Take notice that failure on your part to appear on the said date, time and place of hearing either in person or through a duly authorised agent, without showing sufficient cause to the satisfaction of this authority, shall make your appeal liable to be dismissed.

Given by order of the Appellate Authority / at \_\_\_\_\_  
this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_ .

|                     |        |
|---------------------|--------|
| To<br>The Appellant | (Seal) |
|---------------------|--------|

\* Inserted by G.O.Ms.No. 38 Environment Control dated 27th August 1984.

**FORM V**

Tamil Nadu Pollution Control Board

**REPORT BY THE GOVERNMENT ANALYST**

[See rule 29(2) of the Tamil Nadu Water  
(Prevention and Control of Pollution) Rules, 1983]

Report No \_\_\_\_\_ Dated : \_\_\_\_\_

I hereby certify that \* \_\_\_\_\_  
Government Analyst duly appointed under sub-section (2) of  
section 53 of the Water (Prevention and Control of Pollution) Act,  
1974 (Central Act 6 of 1974) received on the \*\* \_\_\_\_\_  
day of \_\_\_\_\_ 19 \_\_\_\_\_ from \*\*\* \_\_\_\_\_  
a sample of \_\_\_\_\_ for analysis. The sample was  
in condition fit for analysis reported below :-

The condition of the seals, fastening and container on receipt  
was as follows :-

\*\*\*\* I further certify that I have analysed the aforementioned  
sample on \*\*\*\*\* \_\_\_\_\_ and declare  
the result of the analysis to be as follows :-

\*\*\*\*\* \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 19 \_\_\_\_\_

(Signature)

Government Analyst

Address

|  |
|--|
| <p>To<br/>The Member Secretary<br/>Tamil Nadu Pollution Control Board, Madras.</p> |
|--|

- \* Here write the full name of the Government Analyst.
- \*\* Here write the date of receipt of the sample.
- \*\*\* Here write the name of the Board or person or body of the persons or Officer from whom the sample was received.
- \*\*\*\* Here write the conditions of the seals, fastening and container.
- \*\*\*\*\* Here write the date of analysis.
- \*\*\*\*\* Here write details of the analysis and refer to the method of analysis. If the space is not adequate the details may be given on a separate sheet of paper.

## FORM VI

### Tamil Nadu Pollution Control Board REPORT BY THE BOARD ANALYST

[See rule 29(2) of the Tamil Nadu Water  
(Prevention and Control of Pollution) Rules, 1983]

Report No \_\_\_\_\_

Dated : \_\_\_\_\_

I hereby certify that \*I, \_\_\_\_\_  
Board Analyst duly appointed under sub-section (3) of Section  
53 of the Water (Prevention and Control of Pollution) Act, 1974  
(Central Act 6 of 1974) received on the \*\* \_\_\_\_\_  
day of \_\_\_\_\_ 19 \_\_\_\_\_  
from \*\*\* \_\_\_\_\_ a sample of \_\_\_\_\_  
for analysis. The sample was in a condition fit for the analysis  
reported below :-

\*\*\*\* The Condition of the seals, fastening and container on  
receipt was as follows :-

I further certify that I have analysed the aforementioned  
sample on \* \_\_\_\_\_ and declare the result  
of the analysis to be as follows :-

---

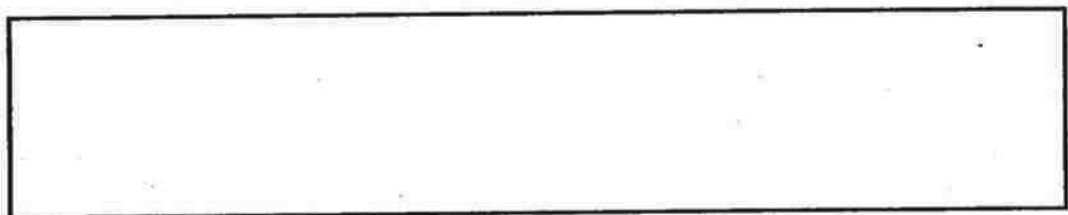
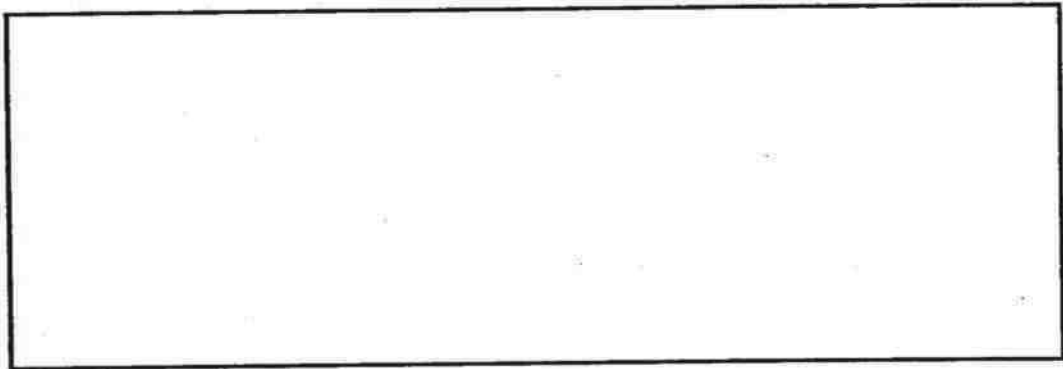
\* Here write full name of the Board Analyst.

\*\* \* \* Here write the date of receipt of the sample.

\*\*\* Here write the name of the Board or person or body of persons or officer  
from whom the sample was received.

\*\*\*\* Here write the condition of the seals, fastenings and container.





- 
- Here write the date of analysis.
  - Here write details of the analysis and refer to the method of analysis. If the space is not adequate the details may be given on a separate sheet of paper.

**FORM VII**

(See rule 31)

**PROPOSALS FOR REVISED ESTIMATE FOR THE YEAR 19 \_\_\_\_ 19 \_\_\_\_ AND  
BUDGET ESTIMATE FOR THE YEAR 19 \_\_\_\_ 19 \_\_\_\_**

**I. REVENUE ACCOUNT**

**A. Receipts**

(RUPEES IN LAKHS)

| Sl. No. | Particulars   | Actual expenditure in previous year<br>19__19__ | Budget Estimate for the current year<br>19__19__ | Actual expenditure up to 4 months of<br>19__19__ | Expected expenditure for the remaining 8 months of<br>19__19__ | Revised Estimate for the year<br>19__19__ | Budget Estimate for the year<br>19__19__ | Remarks |
|---------|---|---|--|--|--|---|--|---------|
| 1.      | 2.  | 3.  | 4.   | 5.   | 6.   | 7.  | 8.                                       | 9.      |
| 1.      | Operating Income (list 'a')   |   |  |  |  |   |  |         |
| 2.      | Grant received (list 'b')<br>(a) From Government<br>(b) From other Agencies |   |  |  |  |   |  |         |
| 3.      | Other Income (List 'c')   |   |  |  |  |   |  |         |
|         | Sub-Total - A   |   |  |  |  |   |  |         |

1. Substituted by G.O. Ms. No. 270, Environment and Forests (EC-I) dated 10th July 1992.

**B. Expenditure**

| Sl. No.                 | Particulars  | Actual expenditure in previous year 19__19__ | Budget Estimate for the current year 19__19__ | Actual expenditure up to 4 months of 19__19__ | Expected expenditure for the remaining 8 months of 19__19__ | Revised Estimate for the year 19__19__ | Budget Estimate for the year 19__19__ | Remarks |
|-------------------------|--|--|---|---|---|--|---------------------------------------|---------|
| 1.                      | 2.   | 3.   | 4.  | 5.  | 6.  | 7.                                     | 8.                                    | 9.      |
| 1.                      | Salaries / Wages and Allowances Honoraria (List 'd') |  |   |   |   |  |                                       |         |
| 2.                      | Office and Administration expenses (List 'e') expes  |  |   |   |   |  |                                       |         |
| 3.                      | Repair and Maintenance (List 'f')                    |  |   |   |   |  |                                       |         |
| 4.                      | Other Expenses (List 'g')                            |  |   |   |   |  |                                       |         |
| 5.                      | Depreciation   |  |   |   |   |  |                                       |         |
| 6.                      | Interest   |  |   |   |   |  |                                       |         |
| SUB-TOTAL - B           |  |  |   |   |   |  |                                       |         |
| TOTAL (A-B)             |  |  |   |   |   |  |                                       |         |
| Surplus (+) Deficit (-) |  |  |   |   |   |  |                                       |         |

**II. CAPITAL ACCOUNT**

**C. Receipts**

| Sl. No. | Particulars  | Actual expenditure in previous year<br>19__19__ | Budget Estimate for the current year<br>19__19__ | Actual expenditure up to 4 months of<br>19__19__ | Expected expenditure for the remaining 8 months of<br>19__19__ | Revised Estimate for the year<br>19__19__ | Budget Estimate for the year<br>19__19__ | Remarks |
|---------|--|---|--|--|--|---|--|---------|
| 1.      | 2.   | 3.  | 4.   | 5.   | 6.   | 7.  | 8.                                       | 9.      |
| 1.      | Grant Received<br>(a) From Government<br>(b) From other Agencies |   |  |  |  |   |  |         |
| 2.      | Ways and Means Advance   |   |  |  |  |   |  |         |
| 3.      | Loans and Advances   |   |  |  |  |   |  |         |
| 4.      | Other receipts<br>(List 'h')                                     |   |  |  |  |   |  |         |
|         | Sub Total - C  |   |  |  |  |   |  |         |

## D. Expenditure

| Sl. No. | Particulars  | Actual expenditure in previous year<br>19__19__ | Budget Estimate for the current year<br>19__19__ | Actual expenditure up to 4 months of<br>19__19__ | Expected expenditure for the remaining 8 months of<br>19__19__ | Revised Estimate for the year<br>19__19__ | Budget Estimate for the year<br>19__19__ | Remarks |
|---------|--|---|--|--|--|---|--|---------|
| 1.      | 2.   | 3.  | 4.   | 5.   | 6.   | 7.  | 8.                                       | 9.      |
| 1.      | Expenses on Capital Works  |   |  |  |  |   |  |         |
| 2.      | Repayment of Borrowings<br>(a) Government Loan<br>(b) Other Loan<br>(c) Ways and Means Advance |   |  |  |  |   |  |         |
| 3.      | Purchase of fixed assets (List 'i')  |   |  |  |  |   |  |         |
| 4.      | Other capital expenses (List 'j')  |   |  |  |  |   |  |         |
|         | SUB - TOTAL - D  |   |  |  |  |   |  |         |
|         | Total (C-D)<br>Surplus (+) / Deficit (-)   |   |  |  |  |   |  |         |

**III. DEPOSIT AND ADVANCE ACCOUNTS**

| Sl. No. | Particulars               | Actual expenditure in previous year 19__19__ | Budget Estimate for the current year 19__19__ | Actual expenditure up to 4 months of 19__19__ | Expected expenditure for the remaining 8 months of 19__19__ | Revised Estimate for the year 19__19__ | Budget Estimate for the year 19__19__ | Remarks |
|---------|---------------------------|--|---|---|---|--|---------------------------------------|---------|
| 1.      | 2.                        | 3.   | 4.  | 5.  | 6.  | 7.                                     | 8.                                    | 9.      |
|         | E. RECEIPTS               |  |   |   |   |  |                                       |         |
|         | F. PAYMENTS               |  |   |   |   |  |                                       |         |
|         | Total (E-F)               |  |   |   |   |  |                                       |         |
|         | Surplus (+) / Deficit (-) |  |   |   |   |  |                                       |         |
|         | Grand Total (I+II+III)    |  |   |   |   |  |                                       |         |
|         | Surplus (+) / Deficit (-) |  |   |   |   |  |                                       |         |

## IV.

|          |  |  |  |  |  |  |  |  |
|----------|--|--|--|--|--|--|--|--|
| List 'a' | <b>OPERATING INCOME</b><br>1. Consent Fees<br>2. Services & Analysis Fees<br>3. Fines and Forfeitures<br>4. Others |  |  |  |  |  |  |  |
| TOTAL    |  |  |  |  |  |  |  |  |
| List 'b' | <b>GRAND-IN-AID</b><br>1. From Government<br>2. From other Agencies  |  |  |  |  |  |  |  |
| TOTAL    |  |  |  |  |  |  |  |  |
| List 'c' | <b>OTHER INCOME</b><br>1. Miscellaneous Receipts<br>2. Interest  |  |  |  |  |  |  |  |
| TOTAL    |  |  |  |  |  |  |  |  |

*The T.N. Water (Prevention and Control of Pollution) Rules, 1983*

| Sl. No.  | Particulars   | Actual expenditure in previous year 19__19__ | Budget Estimate for the current year 19__19__ | Actual expenditure up to 4 months of 19__19__ | Expected expenditure for the remaining 8 months of 19__19__ | Revised Estimate for the year 19__19__ | Budget Estimate for the year 19__19__ | Remarks |
|----------|---|--|---|---|---|--|---------------------------------------|---------|
| 1.       | 2.  | 3.   | 4.  | 5.  | 6.  | 7.                                     | 8.                                    | 9.      |
| List 'd' | <b>SALARIES, WAGES ALLOWANCES AND HONORARIA</b><br>1. Pay of Officers<br>2. Pay of Establishment<br>3. Travelling Expenses<br>4. Medical Expenses<br>5. Wages<br>6. Allowance and Honoraria<br>7. Gratuity and Pension Contribution |  |   |   |   |  |                                       |         |
|          | <b>TOTAL</b>  |  |   |   |   |  |                                       |         |



| Sl. No.  | Particulars   | Actual expenditure in previous year<br>19__19__ | Budget Estimate for the current year<br>19__19__ | Actual expenditure up to 4 months of<br>19__19__ | Expected expenditure for the remaining 8 months of<br>19__19__ | Revised Estimate for the year<br>19__19__ | Budget Estimate for the year<br>19__19__ | Remarks |
|----------|---|---|--|--|--|---|--|---------|
| 1.       | 2.  | 3.  | 4.   | 5.   | 6.   | 7.  | 8.                                       | 9.      |
| List 'e' | <b>OFFICE &amp; ADMINISTRATION EXPENDITURE</b><br>1. Postage and Telegram<br>2. Hot and Cold Weather Charges<br>3. Electricity and Water Charges<br>4. Rent, Rates and Taxes<br>5. Advertisement and Publicity<br>6. Insurance<br>7. Entertainment<br>8. Printing and Stationery<br>9. Cost of Consent Form<br>10. Telephones<br>11. Running Expenses of Laboratory<br>12. Running Expenses of Vehicles |   |  |  |  |   |  |         |
|          | <b>TOTAL</b>  |   |  |  |  |   |  |         |

| Sl. No.  | Particulars  | Actual expenditure in previous year<br>19__19__ | Budget Estimate for the current year<br>19__19__ | Actual expenditure up to 4 months of<br>19__19__ | Expected expenditure for the remaining 8 months of<br>19__19__ | Revised Estimate for the year<br>19__19__ | Budget Estimate for the year<br>19__19__ | Remarks |
|----------|--|---|--|--|--|---|--|---------|
| 1.       | 2.   | 3.  | 4.   | 5.   | 6.   | 7.  | 8.                                       | 9.      |
| List 'f' | <b>REPAIR AND MAINTENANCE</b><br>1. Furniture and Fixtures<br>2. Scientific Instruments / Equipments<br>3. Electrical Installation |   |  |  |  |   |  |         |
|          | <b>TOTAL</b>   |   |  |  |  |   |  |         |
| List 'g' | <b>OTHER EXPENSES</b><br>1. Miscellaneous Expenses<br>2. Auditors' fees<br>3. Fees to Consultants<br>Law Charges                   |   |  |  |  |   |  |         |
|          | <b>TOTAL</b>   |   |  |  |  |   |  |         |

<sup>1</sup>[FORM VII-A]

TAMILNADU POLLUTION CONTROL BOARD  
ADMINISTRATION

**DETAILED BUDGET ESTIMATES FOR THE YEAR 19..... 19 .....**

(See rule 31 of the Tamil Nadu Water (Prevention Control of Pollution) Rules, 1983)

| Head of Account | Actuals the past three years |          |          | Sanctioned estimate for the year<br>19__19__ | Actuals of last six months<br>i.e.<br>19__19__ | Actuals of six months of the current year<br>19__19__ |
|-----------------|------------------------------|----------|----------|--|--|---|
|                 | 19__19__                     | 19__19__ | 19__19__ |  |  |   |
| 1.              | 2.                           | 3.       | 4.       | 5.   | 6.   | 7.  |
|                 |                              |          |          |  |  |   |

| Revised estimate for the current year<br>19__19__ | Budget estimate for the next year<br>19__19__ | Variations between cols.<br>(5) & (6) | Variations between cols.<br>(8) & (9) | Explanation for column (10) | Explanation for column (11) |
|---|---|---------------------------------------|---------------------------------------|-----------------------------|-----------------------------|
| 8.  | 9.  | 10.                                   | 11.                                   | 12.                         | 13.                         |
|   |   |                                       |                                       |                             |                             |

1. Inserted by G.O. Ms. No. 61, S.R.O. A-152-86, dated 2nd September 1986.

<sup>1</sup>[Form VIII \* \* \* \* \* ]

<sup>1</sup>[Form IX \* \* \* \* \* ]

<sup>1</sup>[Form X \* \* \* \* \* ]

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<sup>1</sup> Omitted by G.O.Ms. No. 270 Environment and Forest, dated 10th July 1992.

**FORM XI**  
**TAMILNADU POLLUTION CONTROL BOARD**  
**RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST MARCH 19.....**  
 [See rule 36 of the TN Water (Prevention and Control of Pollution) Rules, 1983]

| Previous Year   | Receipts | Previous year   | Payments |
|---|----------|---|----------|
| 1.  | 2.       | 3.  | 4.       |
| <b>Opening Balance</b>  |          |   |          |
| I. Grants received :<br>(a) from Government<br>(b) from other Agencies<br><br>II. Fees<br><br>III. Fines and Forfeitures<br>IV. Interest on investments<br>V. Miscellaneous receipts<br>VI. Miscellaneous Advances<br>VII. Deposits |          | I. Capital Expenditure<br>(i) Works<br>(ii) Fixed Assets<br>(iii) Other Assets<br>(a) Laboratory Equipment<br>(b) Vehicles<br>(c) Furniture and Fixtures<br>(d) Scientific Instruments and<br>Office appliances<br>(e) Tools and Plant<br>II. Revenue Expenditure<br>A. Administrative :<br>i) Pay of Officers<br>ii) Pay of Establishment<br>iii) Allowances and Honoraria<br>iv) Leave Salary and Pension contributions |          |

|                  |              |   |              |
|------------------|--------------|---|--------------|
|                  |              | v) Contingent Expenditure<br>Deduct Recoveries<br>B. i) Board Laboratory<br>ii) Charges to be paid to the State<br>Water Laboratory<br>C. Running and Maintenance of vehicles.<br>D. Maintenance and Repairs<br>i) Buildings and land including rents, if any<br>ii) Works<br>iii) Furniture and Fixtures<br>iv) Scientific instruments and office appliances<br>v) Tools and Plant<br>vi) Temporary works (including maintenance<br>and repairs)<br>E. Fees to Consultants and Specialists<br>F. Law Charges<br>G. Miscellaneous<br>H. Fees for Audit<br>III. Purchases<br>IV. Miscellaneous<br>V. Advances<br>VI. Deposits<br>Closing Balance |              |
|                  | <b>TOTAL</b> |   | <b>TOTAL</b> |
| Accounts Officer |              | Member - Secretary  | Chairman     |

**Form XII**  
**TAMILNADU POLLUTION CONTROL BOARD**  
**ANNUAL STATEMENT OF ACCOUNT**  
**INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH, 19.....**  
[See rule 36 of the Tamil Nadu Water (Prevention and Control of Pollution) Rules, 1983]

| Previous Year | Details of Expenditure   | Total of subhead | Total of major head | Previous Year | Details of Income  | Total of subhead | Total of major head |
|---------------|--|------------------|---------------------|---------------|--|------------------|---------------------|
| 1.            | 2.   | 3.               | 4.                  | 5.            | 6.   | 7.               | 8.                  |
|               | <b>TO REVENUE EXPENDITURE</b><br><b>A. Administrative</b><br>i) Pay of Officers<br>ii) Pay of establishment<br>iii) Allowance and Honoraria<br>iv) Leave Salary and pension contribution<br>v) Board's contribution to the Staff Provident Fund<br>vi) Contingent expenditure<br><b>B. Running Expenditure of Laboratories Deduct recoveries</b><br>i) Main Laboratory<br>ii) Payments to be made to State Water Laboratory<br><b>C. Running and Maintenance of vehicles</b> |                  |                     |               | By<br>(i) Grants Received :<br>(a) From Government<br>(b) From other Agencies<br>Total<br>Less<br>Amount utilised for Capital<br>Net grant available for Revenue expenditure<br><br>(ii) Fees<br>(iii) Services, Rental Charges<br>(iv) Fines and Forfeitures<br>(v) Miscellaneous Receipts<br>(vi) Interest on investments<br>(vii) Excess of Expenditure over income |                  |                     |

|                  |   |  |  |                    |  |              |          |  |
|------------------|---|--|--|--------------------|--|--------------|----------|--|
|                  | D. Maintenance and Repairs<br>i) Buildings and Land<br>ii) Works<br>iii) Furniture and Fixures<br>iv) Scientific Instruments and office appliances<br>v) Tools and Plant<br>E. Temporary Works (including maintenance and repairs)<br>F. Fees to Consultants and Specialists<br>G. Law Charges<br>H. Depreciation<br>i) Buildings<br>ii) Laboratory Equipments<br>iii) Vehicles<br>iv) Furniture and Fixtures<br>v) Scientific Instruments and Office appliances<br>vi) Tools and Plant<br>I. Miscellaneous<br>i) Write-off of losses (as per details in the statement attached)<br>ii) Other miscellaneous expenditure<br>J. Fees by Audit<br>K. Excess of Income over expenditure |  |  |                    |  |              |          |  |
|                  | <b>TOTAL</b>  |  |  |                    |  | <b>TOTAL</b> |          |  |
| Accounts Officer |   |  |  | Member - Secretary |  |              | Chairman |  |



**FORM XIII**  
**TAMILNADU POLLUTION CONTROL BOARD**  
**ANNUAL STATEMENT OF ACCOUNTS**

**BALANCE SHEET AS AT 31ST MARCH, 19.....**

[See rule 36 of the Tamil Nadu Water (Prevention and Control of Pollution) Rules, 1983]

| CAPITAL AND LIABILITIES |  |                  |                     | PROPERTY AND ASSETS |  |                  |                     |
|-------------------------|--|------------------|---------------------|---------------------|--|------------------|---------------------|
| Previous Year           | Details  | Total of subhead | Total of major head | Previous Year       | Details  | Total of subhead | Total of major head |
| 1.                      | 2.   | 3.               | 4.                  | 5.                  | 6.   | 7.               | 8.                  |
|                         | <b>A. CAPITAL FUND</b><br>i) Grants received from Government for Capital Expenditure<br>a) Amount utilised to 31st March 19<br>b) Un utilised balance on 31st March 19<br>ii) Grant from other agencies for capital expenditure<br>a) Amount utilised upto 31st March 19 ....<br>b) Unutilised balance on 31st March 19 .... |                  |                     |                     | 1. WORKS<br>(As per Form XIV)<br><br>2. FIXED ASSETS<br>(As per Form XV)<br>a) Value of land provided by Government (at cost)<br>b) Buildings -<br>Balance as per last Balance Sheet<br>Additions during the year<br>TOTAL |                  |                     |

*The T.N. Water (Prevention and Control of Pollution) Rules, 1983*

|  |  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  | iii. Value of land provided<br>by Government (per contra)<br><br>B. CAPITAL RECEIPTS<br>C. i) Deposit received for<br>works from outside<br>bodies<br>DEPOSITS<br>Less Expenditure<br>ii) Other Deposits<br>D. Amounts due -<br>i) Purchases<br>ii) Others<br><br>E. Excess of Income over<br>Expenditure<br>i. Upto 31st March 19<br>ii. Add for the year<br>iii. Deduct - Excess of<br>Expenditure over income |  |  |  | Less :-<br>Depreciation during the year<br>TOTAL<br>3. OTHER ASSETS (As per<br>Form XV)<br>a) Laboratory equipment as<br>per last Balance Sheet<br>Additions during the year<br>TOTAL<br>Less :-<br>Depreciation during the year<br>TOTAL<br>b) Vehicles<br>As per last balance sheet<br>Additions during the year<br>TOTAL<br><br>Less :-<br>Depreciation during the year<br>TOTAL<br>(c) Furniture and Fixtures<br>As per last balance sheet<br>Additions during the year<br>TOTAL<br>Less :-<br>Depreciation during the year<br>TOTAL |  |  |
|--|--|--|--|--|--|--|--|

| CAPITAL AND LIABILITIES |                        |                  |                     | PROPERTY AND ASSETS |   |                  |                     |
|-------------------------|------------------------|------------------|---------------------|---------------------|---|------------------|---------------------|
| Previous Year           | Details of Expenditure | Total of subhead | Total of major head | Previous Year       | Details of Expenditure  | Total of subhead | Total of major head |
| 1.                      | 2.                     | 3.               | 4.                  | 5.                  | 6.  | 7.               | 8.                  |
|                         |                        |                  |                     |                     | i. Scientific Instrument and others As per last Balance Sheet Additions during the year<br>TOTAL<br><br>e. Tools and Plant As per last Balance Sheet Additions during the year<br>TOTAL<br><br>Less<br>Depreciation during the year<br>TOTAL<br><br>4. SUNDRY DEBTORS<br>i. Amounts due from outside bodies for expenditure incurred<br>Expenditure<br>ii. Other sundry debtors |                  |                     |

|                  |  |                    |  |   |          |  |
|------------------|--|--------------------|--|---|----------|--|
|                  |  |                    |  | 5. ADVANCES<br>a. Miscellaneous Advance<br>b. Other amount recoverable<br><br>6. CASH<br>a. Notice / Short term Deposits<br>b. Cash at Bank<br>c. Cash in hand<br>d. Cash in transit<br><br>TOTAL |          |  |
| Accounts Officer |  | Member - Secretary |  |   | Chairman |  |

**FORM XIV****TAMILNADU POLLUTION CONTROL BOARD  
ANNUAL STATEMENT OF ACCOUNTS**

EXPENDITURE ON WORKS AS ON 31ST MARCH 19..... (ITEM 1..... ASSETS OF THE BALANCE SHEET)  
[See rule 36 of the Tamil Nadu Water (Prevention and Control Pollution) Rules, 1983]

| UPTO 31ST MARCH 19.....       |                          |                         |                         | DURING THE YEAR 19..... 19..... |                        |                         |
|-------------------------------|--------------------------|-------------------------|-------------------------|---------------------------------|------------------------|-------------------------|
| Sl. No and name of work<br>1. | Direct Expenditure<br>2. | Over head charges<br>3. | Total Expenditure<br>4. | Direct Expenditure<br>5.        | Overhead charges<br>6. | Total Expenditure<br>7. |
|                               |                          |                         |                         |                                 |                        |                         |
|                               |                          |                         |                         |                                 |                        |                         |
|                               |                          |                         |                         |                                 |                        |                         |
| <b>TOTAL</b>                  |                          |                         |                         |                                 |                        |                         |
| Accounts Officer              |                          | Member - Secretary      |                         |                                 | Chairman               |                         |

**FORM XV**  
**TAMIL NADU POLLUTION CONTROL BOARD**  
**ANNUAL STATEMENT OF ACCOUNTS**

FIXED ASSETS AS ON 31ST MARCH 19..... (ITEM 2 ASSETS OF THE BALANCE SHEET)  
 OTHER ASSETS AS ON 31ST MARCH 19..... (ITEM 3 ASSETS OF THE BALANCE SHEET)  
 [See rule 36 of the Tamil Nadu Water (Prevention and Control of Pollution) Rules, 1983.]

| Sl. No.          | Particulars of assets | Balance as on 31st March 19 | Additions during the year | TOTAL | Depreciation during the year | Sales or write off during the year | Balance as on 31st March 19 | Cumulative Depreciation as on 31st March 19 |
|------------------|-----------------------|-----------------------------|---------------------------|-------|------------------------------|------------------------------------|-----------------------------|---|
| 1.               | 2.                    | 3.                          | 4.                        | 5.    | 6.                           | 7.                                 | 8.                          | 9.  |
|                  |                       |                             |                           |       |                              |                                    |                             |   |
| Accounts Officer |                       |                             | Member - Secretary        |       |                              |                                    | Chairman                    |   |

**SCHEDULE II**  
**TAMIL NADU POLLUTION CONTROL BOARD**  
**BUDGET AND ACCOUNT HEADS**  
 [See rule 31(3) of the Tamil Nadu Water (Prevention & Control of Pollution) Rules, 1983]

**ADMINISTRATION**  
**HEADS OF ACCOUNTS (EXPENDITURE)**

|  |  |
|--|--|
| 1. Salaries  |  |
| 2. Wages   |  |
| 3. Travel Expenses   |  |
| 4. Office Expenses :   |  |
| a) Furniture<br>b) Postage<br>c) Office Machines / Equipment<br>d) Libraries<br>e) Hot and Cold weather charges<br>f) Telephones<br>g) Electricity and Water charges<br>h) Stationery<br>i) Printing<br>j) Staff cars and other vehicles<br>k) Other items |  |
| 5. Fees and Honoraria  |  |
| 6. Payment for professional and special services   |  |
| 7. Rents, Rates and Taxes / Royalty  |  |
| 8. Publications  |  |
| 9. Advertising, Sales and Publicity Expenses   |  |

|   |  |
|---|--|
| 10. Grant-in-aid / contributions / Subsidies  |  |
| 11. Hospitality Expenses / Sumptuary Allowances etc.                                    |  |
| 12. Pension / Gratuties   |  |
| 13. Write off / Losses  |  |
| 14. Suspenses   |  |
| 15. Expenses in connection with the setting up and maintenance of the Board Laboratory. |  |
| 16. Other Charges (a residuary head, this will also include rewards and prizes)         |  |

**HEAD OF ACCOUNTS (RECEIPTS)**

1. Payment to Government
2. Fees
3. Fines and other receipts.



**SCHEDULE III**

**TAMIL NADU POLLUTION CONTROL BOARD  
ANNUAL REPORT FOR THE FINANCIAL YEAR  
APRIL 19..... TO MARCH 19.....**

(See rule 37 of the Tamil Nadu Water (Prevention and Control of Pollution) rules, 1983)

|   |  |
|---|--|
| 1. Introductory   |  |
| 2. Constitution of the Board including changes therein.   |  |
| 3. Constitution of the Committees by the Board and meetings of the committee constituted by it. |  |
| 4. Meetings of the Board.   |  |
| 5. Activities of the Board including the various functions performed under (Sec 17 of the Act)  |  |
| 6. Prosecutions launched and convictions secured  |  |
| 7. Finance and Accounts of the Board  |  |
| 8. Visits to the Board by experts, important persons etc.                                       |  |
| 9. Any other important matter dealt with by the Board.  |  |